

Indirect Cost Rate Proposal

*Based on Actual Expenditures
For Fiscal Year Ended June 30, 2013*

May, 2014

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Introduction

The office of Management and Budget defines indirect costs as “those costs that have been incurred for common or joint purposes that benefit more than one cost objective and cannot be readily identified with a particular objective without effort disproportionate to the results achieved.” These costs are incurred by and originate in the agency carrying out the Federal Award and remain after direct costs have been determined and assigned directly to Federal awards and other activities as appropriate. Indirect Costs are typically charged to Federal awards by the use of an indirect cost rate. The indirect cost rate is a device for determining in a reasonable manner the proportion of indirect costs each program should bear. It is the ratio (expressed as a percentage) of the indirect costs to a direct cost base.

Methodology

The method by which an agency creates an indirect cost rate is by developing an indirect cost rate proposal. The proposal document substantiates the agency’s request for the establishment of an indirect cost rate and, when required, is submitted to the cognizant agency for review and/or approval. The Broward MPO (BMPO) has developed its Indirect Cost rate Proposal in accordance with the OMB Federal Register, 2 CFR Chapter 1 and Chapter II, Part 200 Appendix VII.

Organizational Background

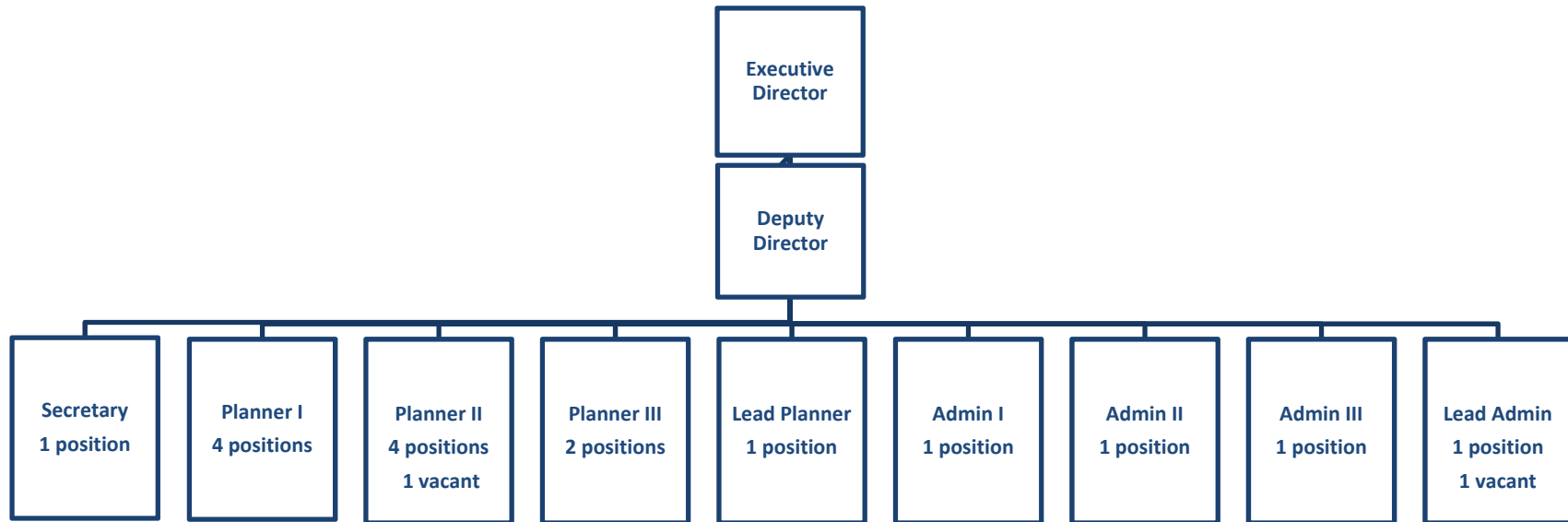
The BMPO is established by Federal and State statute as indicated in the MPO Program Management Handbook developed by the Office of Policy Planning of the Florida Department of Transportation (FDOT). Every urbanized area with a population of more than 50,000 persons must have a designated Metropolitan Planning Organization for transportation to qualify for federal highway or transit assistance. The United States department of Transportation (USDOT) relies on the MPO to ensure that highway and transit projects that use federal funds are products of a credible planning process and meet local priorities. The MPO’s role is to develop and maintain the necessary transportation plan for the area to assure that federal funds support these locally developed plans.

Operational Structure

Operationally, the BMPO is a freestanding independent agency meeting all of its own operating needs. The agency is totally grant-funded and receives no local funds for its operations. It does not have any central service cost units (purchasing dept., accounting dept., etc.), nor receive central service benefits from any external agency. The main business or function of the organization is Transportation Planning. All indirect costs benefit this function to the same degree. As a result, the agency has created an indirect rate to distribute indirect costs to individual federal awards.

The Broward MPO functions as one unit utilizing a flat organizational structure. The agency consists of 15 employees, 13 of which report directly to the Deputy and Executive Director’s as depicted in the organizational chart below.

Organizational Chart



Indirect Cost Rate Proposal

The proposal is based on expenditures for the audited fiscal year 12-13. The next page shows the actual proposal with subsequent pages listing the trial balance, upon which the proposal is based, and the excerpt from the FY 12-13 Audited financial statements listing the same program operating revenues figure.

Direct Cost Base

Salaries and Fringe Benefits - Include Salaries and Wages, cellular premium, auto allowance premium, FICA, health, life insurance, long term disability, pension, state unemployment. The timesheet is the tool for identifying the direct hours worked on each federal award. The total amount charged to the award is determined by each employee's chargeable rate. Fringe benefits typically follow the salary and wages and are assigned to the federal awards in the same manner.

Other Direct Costs

Costs that are billed directly to the federal award outside of salary and fringe benefits, typically consultant expenses or other items, such as legal fees, that can be easily identifiable as a direct charge to the federal award.

Indirect Cost Pool

All other costs that jointly benefit two or more federal awards or other cost objectives.

Broward Metropolitan Planning Organization

Indirect Cost Rate Proposal - Simplified Method

for the Year ended June 30, 2013

Expense	FY 2013
Indirect Costs	456,638.15 (a)
Direct Salaries and Wages	1,347,765.37 (b)
Fixed Rate	34% (a)/(b)

Expense Statement of Accounts for the Year ended June 30, 2013

Expense	Total	Exclusions	not Allowable	Indirect Costs	Direct Costs	
					Direct Salaries and Wages	Other Direct Expenditures
Salaries & Wages	1,009,349.54				1,009,349.54	
Cellular Premium	1,500.00				1,500.00	
Auto Allowance Premium	6,000.00				6,000.00	
FICA	57,619.34				57,619.34	
FICA Medicare	14,495.76				14,495.76	
Health	97,241.12				97,241.12	
Life Insurance	1,899.41				1,899.41	
Long-Term Disability	7,639.76				7,639.76	
Pension	57,055.70				57,055.70	
State Unemployment	6,232.75				6,232.75	
Business Travel	21,062.05			21,062.05		
Dues & Subscriptions	1,218.00			1,218.00		
Consultants ¹	825,756.46			2,743.55		823,012.91
Professional Fees-Educational Support	12,745.09			12,745.09		
Legal Fees	78,064.93			78,064.93		
Administrative Services (SFRTA)	84,795.00			84,795.00		
Bank Fees - (SFRTA)	2,765.81			2,765.81		
Postage & Mass Mailings - Pitney Bowes	1,058.38			1,058.38		
Postage & Mass Mailings - Fedex	99.83			99.83		
Insurance - General Liability	11,118.00			11,118.00		
Insurance - Property	628.00			628.00		
Insurance - Auto	92.00			92.00		
Workers Compensation Insurance	9,440.00			9,440.00		
Auditing Fees	13,990.00			13,990.00		
Telephone-Verizon Air Card	960.24			960.24		
Telephone-AT&T Ethernet	8,895.00			8,895.00		
Consultants-FTA 5307 Transit Sys Plan Gr	180,964.39					180,964.39
Consultant-FTA 5339 Univ DrTransit AA Gr	412,029.17					412,029.17
BMPO Fee- FTA 5309-211-Sys Upg Grant ²	35,639.68			18,772.07	16,867.61	
BMPO Fee-FTA 5307 Transit Sys Plan Gr ²	41,221.69			7,924.23	33,297.46	
BMPO - FTA 5339 Univ Dr Transit AA Grant ²	43,400.97			4,834.05	38,566.92	
Office Supplies - General	172.62			172.62		
Office Supplies-Copier-Canon Maintenance	1,263.86			1,263.86		
Office Supplies- Office Depot	1,596.16			1,596.16		
Office Supplies - Staples	800.06			800.06		
Office Rent	166,696.54			166,696.54		
Auto Allowance- Mileage	4,063.60			4,063.60		
Miscellaneous Expenses	839.08			839.08		
In Kind Expense (FTA 5303 Soft)	58,886.74					58,886.74
In Kind Expense -FTA 211 Grant	8,940.82					8,940.82
Total Expense	3,288,237.55	-	-	456,638.15	1,347,765.37	1,483,834.03

¹ Removed legal expense inadvertently added to consultant expenses.

² BMPO Fees are administrative expenses borne by the MPO to carryout certain projects. Expense was initially separated out and placed in specific BMPO Fee accounts. These fees consist of Salary, Fringe and Legal expenses. By auditor recommendation, these accounts have been removed and the corresponding expenses placed in their native accounts to accurately reflect total salary, fringe and legal expenses.

BMPO Trial Balance

Acct #	Acct Desc	
20-020-12-1200	Salaries & Wages	1,009,349.54
20-020-12-1730	Cellular Premium	1,500.00
20-020-12-1735	Auto Allowance Premium	6,000.00
20-020-14-2100	FICA	57,619.34
20-020-14-2105	FICA Medicare	14,495.76
20-020-15-2300	Health	97,241.12
20-020-15-2310	Life Insurance	1,899.41
20-020-15-2330	Long-Term Disability	7,639.76
20-020-16-2200	Pension	57,055.70
20-020-17-2500	State Unemployment	6,232.75
20-020-20-4010	Business Travel	21,062.05
20-020-22-5410	Dues & Subscriptions	1,218.00
20-020-24-3100	Consultants	825,756.46
20-020-24-3120	Professional Fees-Educational Support	12,745.09
20-020-25-3110	Legal Fees	78,064.93
20-020-29-3110	Administrative Services (SFRTA)	84,795.00
20-020-29-3460	Bank Fees -(SFRTA)	2,595.79
20-020-30-5150	Postage & Mass Mailings- Pitney Bowes	1,058.38
20-020-30-5160	Postage & Mass Mailings-Fedex	99.83
20-020-31-4510	Insurance - General Liability	11,118.00
20-020-31-4511	Insurance - Property	628.00
20-020-31-4512	Insurance - Auto	92.00
20-020-32-4520	Workers Compensation Insurance	9,440.00
20-020-33-3210	Auditing Fees	13,990.00
20-020-42-4140	Telephone-Verizon Air Card	960.24
20-020-42-4160	Telephone-AT&T Ethernet	8,895.00
20-020-60-3060	Consultants-FTA 5307 Transit Sys Plan Gr	180,964.39
20-020-60-3070	Consultant-FTA 5339 Univ DrTransit AA Gr	412,029.17
20-020-61-3050	BMPO Fee- FTA 5309-211-Sys Upg Grant	35,639.68
20-020-61-3060	BMPO Fee-FTA 5307 Transit Sys Plan Gr	41,221.69
20-020-61-3070	BMPO - FTA 5339 Univ Dr Transit AA Grant	43,400.97
20-020-81-5140	Office Supplies - General	172.62
20-020-81-5141	Office Supplies-Copier-Canon Maintenance	1,263.86
20-020-81-5142	Office Supplies- Office Depot	1,596.16
20-020-81-5144	Office Supplies - Staples	800.06
20-020-83-4400	Office Rent	166,696.54
20-020-85-5110	Auto Allowance- Mileage	4,063.60
20-020-86-5100	Miscellaneous Expenses	(300.40)
20-020-87-5200	In Kind Expense (FTA 5303 Soft)	58,886.74
20-020-88-5210	In Kind Expense -FTA 211 Grant	8,940.82
20-020-97-9797	Depreciation Expense	27,076.71
20-020-99-9500	Compensated Absences	12,812.56

20-020-99-9999	GRANTS EXPENDITURES -TRANSFER	(3,288,237.55)
20-021-12-1200	Personnel Sal & Wages-FHWA PL	684,856.12
20-021-12-1225	Salaries & Wages Ind Alloc-FHWA PL	7,974.67
20-021-24-3200	Contracts-FHWA PL Grant	585,918.11
20-021-86-5100	Miscellaneous Expense-FHWA PL	402,859.35
20-022-12-1200	Personnel Salaries & Wages-FTA Sec 5303	523,934.05
20-022-12-1225	Salaries & Wages Ind Allo-FTA Sec 5303	6,046.57
20-022-87-5200	In Kind Expense- FTA Section 5303 (Soft)	58,886.74
20-023-12-1200	Personnel Sal & Wages-TD Grant	51,280.82
20-023-12-1225	Salaries & Wages Ind Alloc-TD Grant	641.71
20-024-24-3100	Consultants - State TP Grant	252,583.44
20-025-29-3050	BMPO Fee FTA 5309-211-Sys Upg Grant	26,822.45
20-025-88-5210	In Kind Expense (FTA Section 211 Grant)	8,940.10
20-026-24-3060	Consult -FTA 5307 Transit Sys Plan Grant	180,964.39
20-026-29-3060	BMPO Fee-FTA 5307 Transit Sys Plan Gr	41,098.08
20-027-24-3070	Consu -FTA 5339 Univ Dr Transit AA Grant	412,029.17
20-027-29-3070	BMPO - FTA 5339 Univ Dr Transit AA Grant	43,401.00
20-040-70-3460	Bank Charges	170.62
20-101-1010	Cash - Operating - Broward MPO	218,801.04
20-101-1020	Cash - MPO - Main Operating	32,313.37
20-101-1040	Cash - MPO - Float	500,419.32
20-101-1050	Cash - MPO - A1A Scenic Hwy	33,001.23
20-133-3010	AR - FHWA PL - Broward MPO	502,143.57
20-133-3020	AR - FTA Sect 5303 - Broward MPO	54,359.06
20-133-3030	A/R - Trans Disav Grant - BMPO	9,860.09
20-133-3040	AR - State TP Funds - Congestion Mgmt Gr	138,441.14
20-133-3060	AR-FTA 5307 Transit System Plan Grant	46,858.25
20-133-3070	AR-FTA 5339 University Dr Transit	233,002.32
20-133-3150	AR-BMPO Fee-FTA 5309-211 System Upg	10,873.94
20-133-3160	AR-BMPO Fee-FTA 5307 Transit System	22,204.99
20-133-3170	AR-BMPO Fee FTA 5339 University Dr	26,695.92
20-155-5020	Prepaid Expenses - Broward MPO	1,982.43
20-166-6010	Furniture & Fixtures	206,032.50
20-166-6070	Accum Depr - Furniture & Fixtures	(114,270.71)
20-202-1010	Accounts Payable - Broward MPO	(443,249.41)
20-202-1050	Compensated Absences - Broward MPO	(113,675.56)
20-202-2080	Due to Fund SFRTA - Advance -Broward MPO	(807,745.86)
20-216-2010	Accrued Salaries - Broward MPO	(13,845.91)
20-217-2020	Accrued Federal Taxes - Broward MPO	(2,831.04)
20-217-2025	Accrued FICA Taxes - Broward MPO	(2,385.56)
20-217-2026	Accrued FICA Medicare Taxes- Broward MPO	(564.80)
20-217-2027	Accrued Unemployment - Broward MPO	1,483.08
20-217-2030	Accrued Deferred Comp - Broward MPO	(611.47)
20-217-2035	Accrued Florida Retirement - Broward MPO	(2,702.79)

20-217-2050	Accrued Health Ins - FL - Broward MPO	6,656.33
20-217-2051	Accrued LT Disability - Broward MPO	(412.85)
20-217-2054	Accrued Supplemental Ins - Broward MPO	(419.07)
20-217-2055	Accrued Life Insurance- FL - Broward MPO	1,942.11
20-223-5000	Deferred Revenue - MPO	(533,000.00)
20-247-8000	Fund Balance - Broward MPO	(17,201.48)
20-247-8009	Prior Period Adjustment	(18,193.88)
20-310-2000	Interest Revenue	(420.55)
20-311-2410	Revenues- Models	(6,212.85)
20-331-3020	FTA Sect 5303 Grant	(529,980.63)
20-331-3021	FTA Sect 5303 Grant- in Kind Cont	(58,886.74)
20-331-3022	FTA Sect 211 Grant- in Kind Cont	(8,940.82)
20-331-3060	FTA 5307 Transit System Plan Grant	(180,964.39)
20-331-3070	FTA 5339 University Dr Transit AA Grant	(412,029.17)
20-331-3150	BMPO Fee - FTA 5309 - 2-1-1-Sys Upgrade	(26,822.00)
20-331-3160	BMPO Fee - FTA 5307 Transit System Plan	(41,098.08)
20-331-3170	BMPO Fee-FTA 5339 Univ Dr Transit AA Gra	(43,400.98)
20-332-3610	FHWA - PL Grant	(1,681,608.00)
20-333-3030	Transportation Disadvantaged Grant	(51,922.55)
20-335-3010	State TP Funds / Congestion Mgmt Grant	(252,583.44)
20-338-8020	Suspense grant revenue account	(8,077.26)
		<hr/> <hr/> 0.00 <hr/> <hr/>

BROWARD METROPOLITAN PLANNING ORGANIZATION

Statement of Activities
Year Ended June 30, 2013

Functions/Programs	Expenses	Program Revenues Operating Grants and In- Kind Contributions	Net (Expense) Revenue and Changes in Net Position
Governmental Activities:			
Transportation planning	\$ 3,318,910	\$ 3,288,237	\$ (30,673)
Total	<u>\$ 3,318,910</u>	<u>\$ 3,288,237</u>	<u>(30,673)</u>
Miscellaneous and investment revenues			<u>6,633</u>
Change in net position			<u>(24,040)</u>
Net position - beginning of year			17,201
Prior period adjustment			<u>18,194</u>
Net position - beginning of year restated			<u>35,395</u>
Net position - end of year			<u><u>\$ 11,355</u></u>

References

Broward MPO FY 12-13 Audit Report.

<http://www.browardmpo.org/userfiles/files/Final%2012-13.pdf>

FDOT, Office of Policy Planning, *MPO Program Management Handbook*.

<http://www.dot.state.fl.us/planning/Policy/metrosupport/mpohandbook/>

Implementation guide for office of management and budget circular A-87. *A guide for state, local and Indian tribal governments. Cost principles and procedures for developing cost allocation plans and indirect cost rates for agreements with the federal government.*

<https://rates.psc.gov/fms/dca/asmb%20c-10.pdf>

OMB Federal Register, 2 CFR Chapter 1 and Chapter II, Part 200, et al. *Uniform Administrative Requirements, Cost Principles, and Audit Requirement for Federal Awards*; Final Rule (Dec 26, 2013) (Super Circular).

<http://www.gpo.gov/fdsys/pkg/FR-2013-12-26/pdf/2013-30465.pdf>

Certificate of Indirect Costs

This is to certify that I have reviewed the indirect cost rate proposal submitted herewith and to the best of my knowledge and belief:

(1) All costs included in this proposal dated May 28, 2014 to establish billing or final indirect costs rates for Fiscal Year 14-15 are allowable in accordance with the requirements of the Federal award(s) to which they apply and the provisions of this Part. Unallowable costs have been adjusted for in allocating costs as indicated in the indirect cost proposal.

(2) All costs included in this proposal are properly allocable to Federal awards on the basis of a beneficial or causal relationship between the expenses incurred and the agreements to which they are allocated in accordance with applicable requirements. Further, the same costs that have been treated as indirect costs have not been claimed as direct costs. Similar types of costs have been accounted for consistently and the Federal government will be notified of any accounting changes that would affect the predetermined rate.

I declare that the foregoing is true and correct.

Governmental Unit: Broward Metropolitan Planning Organization

Signature: *Tracy Flavian*

Name of Official: Tracy Flavian

Title: Administrative Manager

Date of Execution: May 28, 2014

AGENDA
Broward Metropolitan Planning Organization
Thursday, July 10, 2014, 9:30 a.m.
100 West Cypress Creek Road, Suite 850
Fort Lauderdale, FL 33309

REGULAR ITEMS
(All Items Open for Public Comment)

- | | | |
|------|--|-------|
| R-1 | Call to Order and Pledge | 9:30 |
| R-2 | Approval of Minutes – June 12, 2014 | 9:35 |
| *R-3 | Approval of Agenda | 9:40 |
| R-4 | Public Comments | 9:45 |
| R-5 | Comments from the Chair | 10:00 |
| R-6 | Legislative Report | 10:05 |
| R-7 | Executive Director’s Report | 10:10 |
| R-8 | General Counsel’s Report | 10:15 |
| R-9 | Report from Partner Agencies – Broward County Transit – Transit Shelter Update | 10:20 |

CONSENT ITEMS
(All Items Open for Public Comment)

- | | | |
|------|---|-------|
| *C-1 | MOTION TO RECOMMEND Broward County Board of County Commissioners / Transportation Department Continue as the Community Transportation Coordinator (CTC) | 10:30 |
| *C-2 | MOTION TO ADOPT a Resolution of the Broward Metropolitan Planning Organization (MPO) Supporting the Authorization of the GROW AMERICA Act | |
| *C-3 | MOTION TO AUTHORIZE the MPO Chair and the Executive Director to Enter into a First Amendment to the Agreement Between the Broward Metropolitan Planning Organization and Parsons Brinckeroff, Inc. for the South Florida Climate Change Vulnerability Assessment and Adaption Pilot Project | |
| *C-4 | MOTION TO APPROVE the Broward MPO’s Indirect Cost Rate Proposal | |

ACTION ITEMS
(All Items Open for Public Comment)

- | | | |
|------|---|-------|
| *A-1 | PUBLIC MEETING AND MOTION TO APPROVE the Draft Fiscal Year 2014/15 – 2018/19 Transportation Improvement Program (TIP) | 10:35 |
|------|---|-------|

REQUESTED ACTION:

MOTION TO APPROVE the Broward MPO's Indirect Cost Rate Proposal

WHY THIS ACTION IS NECESSARY:

Approval of the Indirect Cost Rate Proposal will allow MPO staff to begin using a 34% fixed rate for indirect costs resulting in reduced staff time to prepare requests for reimbursements and quicker turnaround to receive reimbursements.

SUMMARY EXPLANATION / BACKGROUND:

- ◆ The MPO budget is based on cost reimbursements. Because of this, the MPO requires a agency to cover expenses (float capital) for at least three months until it is reimbursed from the MPO's federal allocation. Currently, the South Florida Regional Transportation Authority (SFRTA) serves as the MPO agency.
- ◆ Most government agencies and MPOs utilize an indirect cost rate. The Broward MPO has not established an indirect cost rate and currently requests reimbursements for indirect costs on an individual basis. The current method requires excessive documentation and extensive review by agencies approving reimbursements. This has resulted in reimbursement delays and a financial burden on the SFRTA to cover costs until funding is approved. The use of an indirect cost rate should result in less paperwork and staff time to prepare requests for reimbursements and should require less review time by approving agencies, reducing the reimbursement timeframe and lessening the burden on the SFRTA to cover costs.
- ◆ The [Attachment](#) is MPO staff's Indirect Cost Rate Proposal. The Proposal has been developed in accordance with the Office on Management and Budget (OMB) Federal Register, 2 CFR Chapter 1 and Chapter II, Part 200 Appendix VII. The calculation of the 34% indirect rate is provided on page 5 of the Proposal and is based on the FY 2012/13 Audit Report approved by the Board on December 12, 2013. Further, this rate has been endorsed by the Federal Highway Administration (FHWA) and Federal Transit Administration (FTA) through their approval of the MPO's FY 2014/15 – 2015/16 Unified Planning Work Program (UPWP) which was approved by the Board on May 8, 2014.
- ◆ MPO staff recommends **approval** of the Indirect Cost Rate Proposal.

ATTACHMENT:

[Broward MPO's Indirect Cost Rate Proposal](#)

ADDITIONAL INFORMATION/PREPARERS:

If you have any questions, please contact Michael Ronskavitz, Deputy Director, at 954-876-0041 or email at ronskavitzm@browardmpo.org.

MINUTES
BROWARD METROPOLITAN PLANNING ORGANIZATION
Thursday, July 10, 2014, 9:30 a.m.
100 West Cypress Creek Road
Fort Lauderdale, Florida 33309

Chair: Hollywood Commissioner Richard Blattner
Vice Chair: Davie Councilmember Bryan Caletka
Fort Lauderdale Commissioner Bruce Roberts
District 1: Coral Springs Commissioner Larry Vignola
District 2: Pompano Beach Vice Mayor George Brummer
Deerfield Beach Commissioner Richard Rosenzweig
Alternates: Coconut Creek Vice Mayor Mikkie Belvedere
Lauderdale-By-The-Sea Commissioner Mark Brown
District 3: [Vice Chair Roberts]
Fort Lauderdale Commissioner Romney Rogers
Lauderhill Mayor Richard Kaplan
Plantation Councilman Ron Jacobs
Sunrise Commissioner Lawrence Sofield
Alternates: Lauderdale Lakes Vice Mayor Levoyd Williams
Oakland Park Mayor Shari McCartney
Wilton Manors Vice Mayor Tom Green
District 4: [Chair Blattner]
Alternate: Hallandale Beach Mayor Joy Cooper
District 5: [Vice Chair Caletka]
Miramar Commissioner Yvette Colbourne
Pembroke Pines Mayor Frank Ortis
Weston Commissioner Toby Feuer
Alternate: Southwest Ranches Councilmember Freddy Fisikelli

Broward County School Board – Patricia Good

MPO Staff

Greg Stuart, Broward MPO Executive Director
Michael Ronskavitz, Broward MPO Deputy Director
Alan Gabriel, Broward MPO General Counsel
Paul Calvaresi, Priscila Clawges, James Cromar, Roxana Ene, Paul Flavien, Peter Gies,
Ricardo Gutierrez, Rosemary Nelson, Chris Ryan, Buffy Sanders III, Kathy Singer
and Fred Taylor

Also Present

Lori Baer, AECOM
Steve Cernak, Port Everglades Director
Alan Cohen, City Manager, City of Sunrise
Laura Croscenco, Member of the Public
Jill Quigley, Speak Up Broward
Gregor Senger, Florida Department of Transportation (FDOT)
Jamie Oppерlee, Recording Secretary, Prototype, Inc.

The projects are estimated to cost \$470 million over a five-year period, and many are supportive of other projects that are currently underway. The 10- and 20-year plans largely include bulkhead replacement projects, which must be strengthened to accommodate the increasing size of ships and equipment.

Commissioner Rogers expressed concern regarding the Port's interaction with the communities that surround it, citing the removal of a bypass road and a cruise terminal parking garage as issues that could affect pedestrian safety and access. Mr. Cernak stated that the projects in the Master/Vision Plan are all Port-related projects, and do not include engineering for other facilities at this time. He emphasized the need for the Port and the city of Fort Lauderdale to work together, particularly where security is involved.

CONSENT ITEMS

C-1 MOTION TO RECOMMEND Broward County Board of County Commissioners / Transportation Department Continue as the Community Transportation Coordinator (CTC)

C-2 MOTION TO ADOPT a Resolution of the Broward Metropolitan Planning Organization (MPO) Supporting the Authorization of the GROW AMERICA Act

C-3 MOTION TO AUTHORIZE the MPO Chair and the Executive Director to Enter into a First Amendment to the Agreement Between the Broward Metropolitan Planning Organization and Parsons Brinckeroff, Inc. for the South Florida Climate Change Vulnerability Assessment and Adaptation Pilot Project

C-4 MOTION TO APPROVE the Broward MPO's Indirect Cost Rate Proposal

Motion made by Mayor Ortis, seconded by Vice Chair Caletka, to approve. In a voice vote, the motion passed unanimously.

ACTION ITEMS

A-1 PUBLIC MEETING AND MOTION TO APPROVE the Draft Fiscal Year 2014/15-2018/19 Transportation Improvement Program (TIP)

Mr. Stuart noted that this adds an additional year to the TIP, in which various projects are added to and removed from the document.

At this time Chair Blattner opened the public meeting. As there were no members of the public wishing to speak on this Item, Chair Blattner closed the public meeting and brought the discussion back to the Board.