CTC
EVALUATION WORKBOOK

Florida Commission for the

Transportation Disadvantaged

CTC BEING REVIEWED: BROWARD COUNTY TRANSIT
COUNTY: BROWARD
ADDRESS: 1 N. UNIVERSITY DRIVE, 3100-A, PLANTATION, FL 33324
CONTACT: PAUL STROBIS              PHONE: 954-357-8321
REVIEW PERIOD: FY 2013-2014       REVIEW DATES: 04/01/15-06/30/15
PERSON CONDUCTING THE REVIEW: MPO STAFF
CONTACT INFORMATION: PRISCILA CLAWGES 954-876-0047
# LCB Evaluation Workbook

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### EVALUATION INFORMATION

An LCB review will consist of, but is not limited to the following pages:

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</table>

Notes to remember:
- The CTC should not conduct the evaluation or surveys. If the CTC is also the PA, the PA should contract with an outside source to assist the LCB during the review process.
- Attach a copy of the Annual QA Self Certification.
ENTRANCE INTERVIEW QUESTIONS

INTRODUCTION AND BRIEFING:

☐ Describe the evaluation process (LCB evaluates the CTC and forwards a copy of the evaluation to CTD).

☐ LCB reviews the CTC once every year to evaluate the operations and performance of the local coordinator.

LCB will be reviewing the following areas:

☐ Chapter 427, Rules 41-2 and 14-90, CTD Standards, and Local Standards
☐ Following up on the Status Report from last year and calls received from the Ombudsman program.
☐ Monitoring of contractors
☐ Surveying riders/beneficiaries, purchasers of service, and contractors

☐ LCB will issue a Review Report with findings and recommendations to CTC no later than 30 working days after review has concluded.

☐ Once the CTC has received the Review Report, the CTC will submit a Status Report to the LCB within 30 working days.

☐ Give an update of Commission level activities (last meeting update and next meeting date), if needed.

USING THE APR, COMPILe THIS INFORMATION:

1. OPERATING ENVIRONMENT: ☐ RURAL ☒ URBAN

2. ORGANIZATION TYPE:
   ☐ PRIVATE-FOR-PROFIT
   ☒ PRIVATE NON-PROFIT
   ☒ GOVERNMENT
   ☐ TRANSPORTATION AGENCY

3. NETWORK TYPE:
   ☐ SOLE PROVIDER
   ☒ PARTIAL BROKERAGE
   ☐ COMPLETE BROKERAGE

4. NAME THE OPERATORS THAT YOUR COMPANY HAS CONTRACTS WITH:
   ALLIED MEDICAL TRANSPORT; LUCANUS DEVELOPMENTAL CENTER; MEDEX TRANSPORT; TENDER LOVING CARE

5. NAME THE GROUPS THAT YOUR COMPANY HAS COORDINATION CONTRACTS WITH: See TDSP, Appendix B
6. NAME THE ORGANIZATIONS AND AGENCIES THAT PURCHASE SERVICE FROM THE CTC AND THE PERCENTAGE OF TRIPS EACH REPRESENTS? NA (Recent APR information may be used)

<table>
<thead>
<tr>
<th>Name of Agency</th>
<th>% of Trips</th>
<th>Name of Contact</th>
<th>Telephone Number</th>
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<tr>
<td></td>
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</tbody>
</table>

7. REVIEW AND DISCUSS TD HELPLINE CALLS:

<table>
<thead>
<tr>
<th>OMBUDSMAN/TD</th>
<th>Number of calls</th>
<th>Closed Cases</th>
<th>Unsolved Cases</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cost</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Medicaid NA</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Quality of Service</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Service Availability</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Toll Permit</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Other</td>
<td>0</td>
<td>0</td>
<td>0</td>
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</tbody>
</table>
COMPLIANCE WITH CHAPTER 427, F.S.

Review the CTC monitoring of its transportation operator contracts to ensure compliance with 427.0155(3), F.S. “Review all transportation operator contracts annually.” See TDSP, Pages 38-41; Appendix E

WHAT TYPE OF MONITORING DOES THE CTC PERFORM ON ITS OPERATOR(S) AND HOW OFTEN IS IT CONDUCTED?

1. Contractors are required to provide CTC with updated Driver Rosters by the twentieth (20) calendar day of each month. Roster shall indicate driver’s name, date of hire, training dates, last Drug and Alcohol test, Motor Vehicle Record (MVR) review date and date of latest criminal record check. Contractors are required to maintain updated Driver Rosters in the Computerized Trip Management System (CTMS).

2. Contractors must provide CTC with evidence all drivers have completed the training program offered by CTC prior to any driver providing service and must attend a refresher class or repeat new driver training a minimum of once every two (2) years. Classes include Defensive Driver, Passenger Assistance Technique, Responding to Client Incidents, SUNsational Service and other training required by Provider.

3. Training information shall be included in the monthly operating summary package. Additionally, drivers are required to participate in a driver training program developed by CTC. Contractors must require all personnel providing transportation to possess the following, which shall be filed with CTC prior to personnel providing paratransit service: current, valid Broward County Chauffeur’s Registration in accordance with requirements of Chapter 22-1/2, Broward County Code of Ordinances. Provider ADEPT driver roster is submitted weekly to Broward County Risk Management department. They verify daily for driver license violations which would require driver removal from operating a vehicle. Driver Training Program shall include a minimum of eighty (80) hours of training prior to driving a service vehicle. This shall include the following: Passenger Assistance Technique; Defensive Driver; Responding to Client Incidents; Vehicle breakdown, Vehicle and/or Passenger Accidents; Vehicle Orientation; Trip Scheduling; and biannual refresher classes.

4. CTC requests MVRs for Contractor’s drivers on a periodic basis. When a report shows evidence of violations, CTC will promptly notify Contractor and Taxi Section of Broward County’s Division of Consumer Affairs. Contractor must have procedures to periodically review drivers’ MVRs. Compliance is monitored by CTC staff. Per Contract “County may request and review State of Florida MVRs for Contractor’s drivers on a monthly basis”.

5. Training program includes methods for measuring effectiveness of training in developing skill and improving performance. Methods shall be based on performance indicators which measure proficiency and not solely on Contractor meeting minimum training hours required. Such measurement procedure shall be provided to CTC upon request.

6. CTC performs annual evaluations of Contractors ensuring compliance with the
System Safety Program Plan, locally approved standards, FCTD and FDOT standards, annual operating data and insurance requirements.

7. CTC's direct involvement in day-to-day operations of service includes but is not limited to: on-street monitoring of drivers and vehicles, equipment and customer service inspections, contract compliance and quality control. Full cooperation is provided by Contractors CTC for monitoring programs. Contractors provide full access to all driver records at operating facilities. Contractors are required to make available: work station, desk, telephone and chair if so requested.

8. CTC's on-street monitoring shall include but is not limited to: on-time performance, knowledge of service area and routing, driver assistance, manifest accuracy and completeness, driver and vehicle appearance, wheelchair lift condition and operation, wheelchair securement systems and use, safety equipment, driving habits and compliance with Florida Motor Vehicle Regulations. Language from Contractor Service Agreement (See page 6, #3).

9. Contractors provide CTC with service data via summary reports generated by CTMS and a bi-weekly invoice for each component of service for previous bi-weekly (Monday through Sunday) period. This information shall include but is not limited to the following: number of one-way passenger trips by type of trip; total hours of vehicle service; copies of daily reports for driver activity or other daily reports showing starting and ending times; starting and ending mileage for each vehicle; copies of trip tickets, log sheets or driver manifests; weekly reimbursement charges for services and denied trips requests.

10. CTC operates with zero trip denial rates. If one provider is unable to perform a requested trip due to capacity constraints another provider performs the trip.

11. Pursuant to Federal Transit Administration’s (FTA) standards for precision, accuracy and accountability, CTC is required to report data to the National Transit Database (Section 15 data). As required by FTA, or CTC, Contractors shall collect Section 15 data and other "service supplied" information or "service consumed" information, as terms are defined in Section 15 of FTA regulations. Contractors are responsible for collection of financial and operational data, including on-board operational and passenger-related data and for transmittal to CTC on CTC approved forms as follows: operational and passenger-related data shall be submitted to CTC no less than weekly, financial data shall be submitted to CTC no less than quarterly and designated "service supplied" data shall be submitted to CTC thirty (30) days prior to termination of CTC’s fiscal year. All source documents for Section 15 filings shall be subject to audit and shall be maintained by Contractors for five (5) years following final payment under their agreement with CTC.

12. Contractors must provide written monthly reports to CTC by the twentieth (20th) day of the month following the month of service. All required information shall be collected and reported individually for each funding component of service. Reports shall be submitted on a form developed by Contractor and approved by CTC and shall include, but not be limited to the following:

- Brief Narrative: Brief narrative highlighting month’s activities, unusual events,
trends and other noteworthy observations.

- **Ridership**: Number of one-way passenger trips, PCAs and Companions on a day-by-day basis for each funding and fare entity and category.

- **Miles and Hours**: Total hours of service and vehicle miles on a day-by-day basis.

- **Cost of Service**: Total service revenue based upon contracted rates, collected fares and net revenue to provide service (total revenue less imputed fares).

- **Service Quality Measures**: On-time performance data, trips completed, missed trips and trip denials with an explanation.

- **Efficiency Measures**: Appropriate measures to include passengers per mile, hour or vehicle trip.

- **Fleet Data**: Updated fleet listings and status of all vehicles.

- **Other**: Accident/incident reports/briefs/findings, training activities/certifications, including sensitivity training and education, key personnel changes and suggested improvements.

13. All vehicles, wheelchair lifts or ramps and wheelchair securement devices are inspected annually by CTC staff. All vehicles must be approved, inspected and display an inspection sticker issued by CTC prior to providing service. Complaints received concerning any vehicle or its equipment, at CTC’s discretion, may require vehicle to report to CTC’s facility. If the complaint is related to safety issues, vehicle must report to the CTC immediately. Any vehicle found in violation of any contractual standard must be removed from service until violation is remedied.

14. CTC reserves the right through its agreements with Contractors, in its sole discretion, at any time, to inspect vehicles and maintenance facilities during normal working hours and to review Contractors’ maintenance records.

15. Day-to-day monitoring is also conducted through CTC’s Complaint Procedure. All client complaints shall be referred to CTC’s Paratransit Customer Service. Contractors shall not respond directly to a client who files a service complaint. CTC personnel may make initial contact with Contractors to obtain a verbal response and determine validity and resolution of the complaint. All complaints are entered into CTMS. Complaint will be forwarded to Contractor for written or electronic-response to CTC. Contractor’s responses shall be made within three (3) business days of receipt of complaint. Complaints of more serious nature such as injury, driver misconduct and client safety shall be responded to by the end of that business day. Complaints are tallied each month, indicating total number of complaints and type of complaints, for each Contractor. The complaint standard is established at 2.0 complaints per 1,000 trips per month.

16. CTC works closely with CTD’s Ombudsman Program to resolve all service complaints and inquiries. CTC investigates each item as described above (see #15),
contacts all concerned parties and sends CTD’s Ombudsman Program a report on the resolution of the complaint/inquiry.

Is a written report issued to the operator?  ☒ Yes  ☐ No

If NO, how are the contractors notified of the results of the monitoring?

WHAT TYPE OF MONITORING DOES THE CTC PERFORM ON ITS COORDINATION CONTRACTORS AND HOW OFTEN IS IT CONDUCTED?

- Insurance Certificates are monitored and updated annually to ensure compliance with State and Local standards.
- Random site visits.
- Random vehicle inspections.
- Review of Annual Operating Report data.

Is a written report issued?  ☒ Yes  ☐ No

If NO, how are the contractors notified of the results of the monitoring?

WHAT ACTION IS TAKEN IF A CONTRACTOR RECEIVES AN UNFAVORABLE REPORT?

Drivers and vehicles may be removed from service and/or termination of Coordination Agreement.

IS THE CTC IN COMPLIANCE WITH THIS SECTION?  ☒ Yes  ☐ No

ASK TO SEE DOCUMENTATION OF MONITORING REPORTS.

COMPLIANCE WITH CHAPTER 427, F.S.

Review the TDSP to determine the utilization of school buses and public transportation services [Chapter 427.0155(4)]

“Approve and coordinate the utilization of school bus and public transportation services in accordance with the TDSP.”

HOW IS THE CTC USING SCHOOL BUSES IN THE COORDINATED SYSTEM?  N/A

School bus joint use program is not used in Broward County. Expense of liability insurance is a major concern raised by the School Board. In addition lack of seat belts and air conditioning on school buses is a problem for TOPS clients. However there is an agreement between Broward County Transit (BCT) and the School Board to provide emergency transportation services for residents to designated shelters in the event of a hurricane or other natural disaster. School Board services could be used for backup for assisted living facilities, mobile home parks and other congregate living sites.

Rule 41-2.012(5)(b): “As part of the Coordinator’s performance, the local Coordinating Board shall also set an annual percentage goal increase for the number of trips provided within the system for ridership on public transit, where applicable. In areas where the public transit is not being utilized, the local Coordinating Board shall set an annual percentage of the number of trips to be provided on public transit.”
HOW IS THE CTC USING PUBLIC TRANSPORTATION SERVICES IN THE COORDINATED SYSTEM?  N/A

BCT is dedicated to improving its fixed-route bus system on an ongoing basis and has completed the following improvements to enhance accessibility:

- Currently 3,526 bus stops are ADA compliant (280 bus stops cannot meet ADA requirements due to space/easement limitations) out of 4,197 bus stops which may be ADA accessible. There are ADA accessible bus stops on all routes.
- All bus drivers provide assistance upon request.
- All buses are equipped with voice annunciation systems which provide on-board automatic voice announcements in English, Spanish and Creole. They announce bus stops, major transfer points and safety advisories.
- All signage, both inside buses and at bus stops, complies with ADA regulations.

Clients requesting transportation services are directed to fixed-route service provided by BCT. Those unable to use fixed-route service are encouraged to apply for TOPS! paratransit service. Disabled clients who can use fixed-route bus service for some trips are granted ADA/TD conditional eligibility and use paratransit service only for trips where bus service is not accessible or navigable.

To help clients navigate fixed-route bus service, Paratransit Services offers a free Travel Training Program. A professional instructor provides personal and group lessons to teach riders how to use County buses. Paratransit eligible riders may call 954-357-8405 and make an appointment. During this reporting period 134 persons received travel training and 1 group travel training presentations were completed.

BCT provides service to 410 square miles within Broward County. BCT fixed-route buses connect with Palm Beach and Miami-Dade transit systems and Tri-Rail. BCT’s fleet has 319 fixed-route buses (all are handicap accessible) providing service on 72 weekday routes; 96 community buses operated in partnership with 18 municipalities; and Tri-Rail feeder shuttles. BCT transports 40.2 million passengers annually (110,137 daily) with an annual service mileage of 14.5 million miles. Seventy-two (72) routes receive service on weekdays thirty-nine (39) on Saturdays and thirty-five (35) on Sundays. There are 4,477 designated bus stops, 531 have shelters.

BCT provides service into Miami-Dade and Palm Beach Counties.

Fixed-route service into Palm Beach County includes Route 18 to Sandalfoot and Route 10 to Mizner Park.

Fixed-route service into Miami-Dade County includes Route 18 to 163rd Street Mall and Golden Glades Park, Route 2 to 207th Street and University Drive and Golden Glades Park Routes 1, 4 and 101 to Aventura Mall and 95-Express from CB Smith Park to downtown Miami.

BCT provides free Wi-Fi on 441 and U.S. 1 Breeze routes and Broward Central Terminal. BCT operates seventeen (17) 40’ hybrid buses, five (5) articulated diesel buses and ten (10) hybrid articulated buses.
Transit Technology

Computer Aided Dispatch/Automatic Vehicle Locator (CAD/AVL)
This computerized bus tracking technology locates buses in service. It allows real time monitoring of bus movements, better control of bus headway, closer schedule adherence tracking and ability to direct maintenance crews faster in the event of vehicle breakdown or loss of communication. This technology allows BCT to improve dispatch efficiency and reliability of bus service. In addition, extensive information is collected for planning purposes.

**Status:** CAD/AVL uses cellular communications increasing the frequency of location reports from the bus and provides more reliable voice communications. BCT is currently installing CAD/AVL systems in fixed-route and community busses. Approximately fifty (50) percent complete.

Automatic Passenger Counters (APC)
APCs count passengers when they board and exit buses. This technology enables BCT to develop or refine bus schedules and collect information for planning purposes. APCs reduce the cost of collecting ridership information. It increases the amount and quality of information obtained and permits continuous sampling of stop-by-stop ridership. APCs can be used to meet National Transit Database data reporting requirements for tracking ridership data, improving system on-time performance and to maximize operational efficiencies.

**Status:** Approximately eighty-six (86) percent of fixed-route fleet is using this technology.

Real Time Transit Information

This technology provides better customer service by disseminating timely and accurate service information about projected bus arrival and departure times, disruptions and delays, transfers and other transportation services at select locations. It also provides customers other travel related information: date and time, weather, security related information, updates during emergencies and public service announcements. Access to information is provided through media including Passenger Advisory Signs (PAS), cable television, personal digital assistants, internet, telephones and dynamic message signs strategically located at bus shelters, transit centers, major office buildings and shopping centers. Riders use real time information to choose how they travel (bus, car or rail), which route and when. This technology ties into BCT’s primary function – to give the best customer service by helping travelers make efficient use of time while waiting for a bus. Knowing when a bus will arrive or depart helps reduce traveler anxiety.

**Status:** The CAD/AVL system enables BCT to disseminate and provide bus arrival and departure times, delays and other traveler related information to provide improved customer service. CAD/AVL project scope includes PASs at three (3) major transfer locations and sixty (60) major bus stops and real-time information delivered through Interactive Voice Response (IVR), website, email, text messaging and mobile phone apps.

Traffic Signal Priority System (TSP)
TSP is an ITS strategy providing buses preference at traffic signals when they arrive at intersections or under certain conditions. BCT expects this technology to reduce bus delays and maintain schedules with minimum impact on cross street traffic. TSP will improve mobility, reliability and efficiency.

**Status:** There is a joint project underway with FDOT and Broward County Traffic Engineering. BCT testing this technology with the traffic light system to determine its potential uses and benefits.

**Smart Cards**

Smart Cards are replacing magnetic stripe cards as the fare collection system of choice. Smart Cards look similar to credit cards and are equipped with a programmable memory chip that performs several functions: holding instructions-value, self-monitoring and creating an electronic bill record. BCT is currently investigating Smart-Card technology, which allows more flexibility for payments to be accepted by several transit systems in the region using a variety of payment methods.

**Status:** New technologies and a wider array of payment methods are currently under review as testing of potential equipment is being performed. BCT issues photo identification cards for fixed-route users deemed eligible for reduced fare based on age and/or disability. Presenting the photo ID to bus drivers and/or bus pass vendors enables users to purchase reduced fare passes.

BCT Buz Pass is a credit-card size fare card with a magnetic swipe. It is a cost-savings pass for daily, unlimited travel for a specific period of time:

<table>
<thead>
<tr>
<th>Transit Fare Types</th>
<th>Effective October 1, 2010</th>
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<tbody>
<tr>
<td>Regular One-Way Fare (Base Cash)</td>
<td>$ 1.75</td>
</tr>
<tr>
<td>Reduced Youth/Senior/Disabled/Medicare</td>
<td>$ 0.85</td>
</tr>
<tr>
<td>10-Ride Pass</td>
<td>$ 16.00</td>
</tr>
<tr>
<td>All Day Pass</td>
<td>$ 4.00</td>
</tr>
<tr>
<td>Reduced Youth/Senior/Disabled/Medicare</td>
<td>$ 3.00</td>
</tr>
<tr>
<td>7-Day Pass</td>
<td>$ 16.00</td>
</tr>
<tr>
<td>31-Day Adult Pass</td>
<td>$ 58.00</td>
</tr>
<tr>
<td>Reduced Youth/Senior/Disabled/Medicare</td>
<td>$ 29.00</td>
</tr>
<tr>
<td>Reduced College Student</td>
<td>$ 40.00</td>
</tr>
<tr>
<td>Exp. Regular One-Way Fare</td>
<td>$ 2.35</td>
</tr>
<tr>
<td>Exp. Sr/Youth/Disabled/Medicare</td>
<td>$ 1.15</td>
</tr>
<tr>
<td>Exp. Premium 10-Ride Pass</td>
<td>$ 23.50</td>
</tr>
<tr>
<td>Exp. Premium 31-Day Pass</td>
<td>$ 85.00</td>
</tr>
</tbody>
</table>

BCT partners with Broward County Homeless Initiative Partnership Administration to provide discounted bus passes, (50%), to agencies in Broward County serving homeless individuals. County Human Services provides BCT a list of agencies eligible to purchase discounted passes. This is not a grant. Passengers transferring from BCT to Miami-Dade Transit (MDT), Palm-Tran or Tri-Rail systems will be issued a free transfer and pay the appropriate fare on
the other transit system. Passengers transferring from MDT, Palm Tran or Tri-Rail pay $.50 with a transfer issued by MDT, Palm Tran or Tri-Rail.

Eligible conditional status ADA and/or TD Paratransit clients may ride Broward County fixed-route buses free-of-charge without affecting their paratransit eligibility.

All registered Nutrition Paratransit clients may ride Broward County fixed-route buses free-of-charge in lieu of utilizing paratransit service. Free use of fixed-route service will not cancel Nutrition Paratransit eligibility.

Passengers who prefer online trip planning assistance for travel on BCT buses can log on to Google Transit™ at www.google.com/transit. BCT offers riders online trip planner as an alternative to driving directions. Passengers start by entering the starting and ending destination and expected departure or arrival time. Google Transit™ will provide up to three (3) suggested trip plans featuring trip maps, transfer instructions, and estimated arrival times.

Bus passengers and authorized vendors can purchase bus passes online in their home or office. Visit www.broward.org/bct and click on “Purchase Bus Pass.”

The three-easy-step purchase is available 24-hours-a-day, seven (7) days-a-week on a confidential and secure Broward County online site accepting all approved major credit cards. 10-Ride, 7- and 31-Day Adult passes are available.

31-Day Reduced Fare bus passes for youth, seniors, disabled, Medicare recipients and college students cannot be purchased online as valid identification is required. These bus passes are sold at: Broward Terminal in Fort Lauderdale, Northeast Transit Center in Pompano Beach, all County libraries and select check-cashing store locations. All-Day bus passes are not available for online purchase; it is sold only on-board the bus.

Online bus pass orders are processed at no extra cost using standard shipping via the United States Postal Service. Online purchasers will receive an e-mail confirming their order and should allow seven (7) to ten (10) business days to receive their pass.

BCT’s Customer Relations and Communications Section develops and implements marketing, advertising and public relations programs to provide the public with information about current, new and enhanced bus service, special projects and events and benefits of riding public transportation. This section responds to a myriad of client inquiries and provides personal trip planning through the client information telephone center and Google Transit™ accessible on BCT’s web site.

Improvements are ongoing at www.broward.org/bct. Its redesign and more user-friendly layout have resulted in continued increases of monthly visits. Enhancements include ‘Transit Flash,” a monthly e-newsletter sent to a client e-mail database with up-to-date information online bus pass purchasing and translation from English to Spanish and Creole.

**BCT RECEIVES $35.1 MILLION IN STIMULUS FUNDS**

Due to $35.1 million dollars received in stimulus funds as part of the American Recovery and Reinvestment Act of 2009, BCT is constructing a new operations and maintenance facility at Ravenswood, making bus stop/shelter enhancements and infrastructure improvements
county-wide and implemented a centralized login system for fixed-route bus operations and installed real-time monitoring technology for all Paratransit vehicles.

$17.9 million dollars is going to renovating the operations and maintenance facilities at Ravenswood which is currently at capacity and in need of upgrades to parking lot areas and maintenance buildings.

$15.6 million dollars is going to bus stop/shelter enhancements. Aside from improvements to meet ADA requirements the bus stop/shelter project includes adding street furniture, such as benches and trash receptacles; bike racks at selected locations; landscaping enhancements; transit signage; lighting; and real-time transit information incorporated when feasible and powered by solar energy. The project will impact 25 municipalities.

$1.6 million dollars was used by Paratransit Services to purchase ITS – AVL/GPS systems, Mobile Data Computers and IVRs for all vehicles. This system will prevent and detect fraud and has ability to obtain accurate, reliable and verifiable data for federal and state reporting requirements among other beneficial features.

Multimodalism is a trend in public transit geared to meet passengers’ needs for several methods of accessible and timely transportation. BCT participates in multimodalism with Bus Your Bike service allowing passengers to take bicycles on the bus as a secondary transportation option. Bicycles are transported on racks located on the front of all BCT fixed-route buses.

BCT has partnerships with Tri-Rail, Transportation Management Association (TMA) Community Buses. Using these different forms of transportation Broward County residents can assist in reducing traffic congestion and environmental pollution.

Tri-Rail is South Florida’s commuter train operated by South Florida Regional Transportation Authority (SFRTA), which runs along a 71-mile corridor parallel to Interstate 95 and services Palm Beach, Broward and Miami-Dade counties. Connecting wheelchair accessible bus service is available from all Tri-Rail stations and three (3) international airports: Miami International Airport, Fort Lauderdale/Hollywood International Airport and Palm Beach International Airport. Representatives from CTC and Planning Agency serve on the SFRTA ADA Advisory Committee.

Emergency Ride Home: Employees working in downtown Fort Lauderdale for an employer who is a TMA member and the employee participates in rideshare, walks or bicycles to work and has an emergency, TMA will provide a free ride home or emergency location.

**IS THERE A GOAL FOR TRANSFERRING PASSENGERS FROM PARATRANSIT TO TRANSIT?**

<table>
<thead>
<tr>
<th>Yes</th>
<th>No</th>
</tr>
</thead>
<tbody>
<tr>
<td>X</td>
<td></td>
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</tbody>
</table>

If YES, what is the goal? 120 riders per year

<table>
<thead>
<tr>
<th>Yes through travel training</th>
<th>No</th>
</tr>
</thead>
<tbody>
<tr>
<td>X</td>
<td></td>
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</tbody>
</table>

**IS THE CTC IN COMPLIANCE WITH THIS REQUIREMENT?**

<table>
<thead>
<tr>
<th>Yes</th>
<th>No</th>
</tr>
</thead>
<tbody>
<tr>
<td>X</td>
<td></td>
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</tbody>
</table>
COMPLIANCE WITH 41-2, F.A.C.

Compliance with 41-2.006(1), Minimum Insurance Compliance “...ensure compliance with the minimum liability insurance requirement of $100,000 per person and $200,000 per incident…”

WHAT ARE THE MINIMUM LIABILITY INSURANCE REQUIREMENTS?

Minimum limits of Three Hundred Thousand Dollars ($300,000.00) per occurrence combined single limit for Bodily Injury Liability and Property Damage Liability.

WHAT ARE THE MINIMUM LIABILITY INSURANCE REQUIREMENTS IN THE OPERATOR AND COORDINATION CONTRACTS?

See TDSP, Appendix F, Operator Contract, Article 16

- HOW MUCH DOES THE INSURANCE COST (per operator)?

<table>
<thead>
<tr>
<th>Operator</th>
<th>Insurance Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Allied Medical Transp, Inc.</td>
<td>$742,057</td>
</tr>
<tr>
<td>Daniel Cantor Senior Center</td>
<td>$111,350</td>
</tr>
<tr>
<td>Lucanus Developmental Ctr</td>
<td>$387,714</td>
</tr>
<tr>
<td>Medex Transport, Inc.</td>
<td>N/A</td>
</tr>
<tr>
<td>City of Miramar</td>
<td>$103,467</td>
</tr>
<tr>
<td>NE Focal Point (Deerfield)</td>
<td>$200,000</td>
</tr>
<tr>
<td>NW Focal Point (Margate)</td>
<td>$40,962</td>
</tr>
<tr>
<td>Tender Loving Care</td>
<td>N/A</td>
</tr>
</tbody>
</table>

DOES THE MINIMUM LIABILITY INSURANCE REQUIREMENTS EXCEED $1 MILLION PER INCIDENT?

☐ Yes  X  No

If yes, was this approved by the Commission?  ☐ Yes  ☐ No

IS THE CTC IN COMPLIANCE WITH THIS SECTION?  X  Yes  ☐ No

Comments:
Compliance with 41-2.011(2), Evaluating Cost-Effectiveness of Coordination Contractors and Transportation Alternatives.
“...contracts shall be reviewed annually by the Community Transportation Coordinator and the Coordinating Board as to the effectiveness and efficiency of the Transportation Operator or the renewal of any Coordination Contracts.”

1. IF THE CTC HAS COORDINATION CONTRACTORS, DETERMINE THE COST-EFFECTIVENESS OF THESE CONTRACTORS.

Cost [CTC and Coordination Contractor (CC)]
See TDSP Appendix B, Providers and Coordination Contractors

<table>
<thead>
<tr>
<th>Flat contract rate (s) ($ amount / unit)</th>
<th>CTC</th>
<th>CC #1</th>
<th>CC #2</th>
<th>CC #3</th>
<th>CC #4</th>
</tr>
</thead>
<tbody>
<tr>
<td>NA</td>
<td></td>
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<tr>
<td>Detail other rates as needed: (e.g. ambulatory, wheelchair, stretcher, out-of-county, group)</td>
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<tr>
<td>AMBULATORY</td>
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<tr>
<td>WHEELCHAIR</td>
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<tr>
<td>$23.51</td>
<td></td>
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<tr>
<td>$40.30</td>
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<tr>
<td>Special or unique considerations that influence costs?</td>
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<td></td>
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<tr>
<td>Explanation:</td>
<td></td>
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</tr>
</tbody>
</table>

2. DO YOU HAVE TRANSPORTATION ALTERNATIVES? □ Yes  X No
(Those specific transportation services approved by rule or the Commission as a service not normally arranged by the Community Transportation Coordinator, but provided by the purchasing agency. Example: a neighbor providing the trip)

Cost [CTC and Transportation Alternative (Alt.)] NA

<table>
<thead>
<tr>
<th>None known to CTC</th>
<th>CTC</th>
<th>Alt. #1</th>
<th>Alt. #2</th>
<th>Alt. #3</th>
<th>Alt. #4</th>
</tr>
</thead>
<tbody>
<tr>
<td>Flat contract rate (s) ($ amount / unit)</td>
<td></td>
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<td></td>
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<td></td>
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<tr>
<td>Detail other rates as needed: (e.g. ambulatory, wheelchair, stretcher, out-of-county, group)</td>
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<tr>
<td>Explanation:</td>
<td></td>
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</tr>
</tbody>
</table>

IS THE CTC IN COMPLIANCE WITH THIS SECTION?  X  Yes  □  No
Rule 41-2

Findings:

Recommendations:
### Compliance with Commission Standards

“...shall adhere to Commission approved standards...”

Review the TDSP for the Commission standards. [See TDSP, Appendix F, Paratransit Contract]

<table>
<thead>
<tr>
<th>Commission Standards</th>
<th>Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td>Local toll free phone number must be posted in all vehicles.</td>
<td>Rule 41-2.006 (4) (f), F.A.C.: A local toll free for complaints or grievance shall be posted inside the vehicle. The local complaint process be outlined as a section in the local Service Plan including, advising the dissatisfied person about the Commission's Ombudsman Program as a step within the process as approved by the local coordinating board. Local Policy: Services provided by BCT may be reached by calling Paratransit Services Section, (954) 357-8400 or 1-800-599-5432 (toll free within Dade, Broward and Palm Beach Counties) (hearing impaired–(954) 357-8302). FCTD has a TD Hotline available Monday through Friday, 8:00 a.m. to 5:00 p.m., 1-800-983-2435 or TTY 1-800-648-6084. These numbers are posted in all TOPS! vehicles and included in the Rider’s Guide.</td>
</tr>
<tr>
<td>Vehicle Cleanliness</td>
<td>Rule 41-2.006 (4) (h), F.A.C.: Interior of all vehicles shall be free of dirt, grime, oil, trash, torn upholstery, damaged or broken seats, protruding metal or other objects or materials which could soil items placed in the vehicle or provide discomfort for the passenger. Local Policy: Broward County Vehicle Standards: It is the responsibility of CONTRACTOR to ensure each vehicle meets standards established in the TDSP, MOA, FCTD and Chapter 341.061(2)(a), Florida Statutes and Rules. The following are minimum standards which must be met by CONTRACTOR at all times while providing services: Vehicle exterior or is free of grime, oil or other substance, cracks, breaks, dents and damaged paint that noticeably detracts from the overall appearance of the vehicle. Body molding should be in place, or if removed, holes filled and painted. Interior shall be free from dirt, grime, oil, trash or other material which could soil items and protruding metal or other objects that could damage items. Passenger compartment is clean, free of torn upholstery or floor coverings, damaged or broken seats, protruding sharp edges and vermin or insects. All vehicles shall be cleaned-inside and out daily.</td>
</tr>
<tr>
<td>Commission Standards</td>
<td>Comments</td>
</tr>
<tr>
<td>----------------------</td>
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</tr>
<tr>
<td>Vehicles used in general service with capacity of fifteen (15) passengers or less cannot be more than five (5) years old.</td>
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</tr>
<tr>
<td><strong>Passenger/Trip Database</strong></td>
<td>Rule 41-2.006 (4) (j), F.A.C.: Broward County passenger/trip data base must be maintained or accessible by the BCT paratransit services section on each rider being transported within the system.</td>
</tr>
<tr>
<td></td>
<td>Local Policy: Required Records: Call representative shall confirm or record the following in CTMS for each call: A) PIN #: B) confirm Name, Address, Phone Number and Emergency Contact; C) determine if call is for a complaint or transportation; D) Verify eligibility: E) Verify Pick-up location; F) Determine drop-off location; G) Determine date of travel; H) Verify if pick-up or appointment; I) Determine appointment time; J) Determine if PCA or companion traveling; K) Recap information; L) Save to wait-list and advise caller they will receive an automated call the night before advising the pick-up time.</td>
</tr>
<tr>
<td></td>
<td>Client Pick Up: CONTRACTOR shall be required to provide door-to-door service. Drivers must go into lobbies or vestibules of buildings to locate and/or assist a client; however, drivers are prohibited from entering residences. Sounding a horn at the curb shall be insufficient notification of a ride's arrival. When client boards the vehicle, driver shall complete paperwork or utilize an alternate automated system indicating pickup. The following information, at a minimum, shall be recorded by driver: (A.) pick-up time (B.) vehicle odometer mileage; (C.) fare collected from passenger (D.) Client signature on ride ticket manifest and route sheet and (E.) Other information as required by COUNTY.</td>
</tr>
<tr>
<td></td>
<td>Section 15 Filing: Pursuant to FTA’s standards for precision, accuracy and accountability, COUNTY is required to report data to National Transit Database (Section 15 data). As required by FTA or COUNTY, CONTRACTOR shall collect Section 15 data and other &quot;service supplied&quot; information or &quot;service consumed&quot; information, as terms are defined in Section 15 of FTA Regulations. CONTRACTOR shall be responsible for collection of financial and operational data, including onboard operational and passenger related data and transmittal to COUNTY on COUNTY approved forms as follows: (A.) Operational and passenger related data shall be submitted to COUNTY no less than weekly (B.) Financial data shall be submitted to COUNTY no less</td>
</tr>
<tr>
<td>Commission Standards</td>
<td>Comments</td>
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<tr>
<td>than quarterly and (C.) Designated service supplied data shall be submitted to COUNTY thirty (30) days prior to termination of COUNTY’S fiscal year. All source documents for Section 15 filings shall be subject to audit and shall be maintained by CONTRACTOR for five (5) years following final payment under this Agreement.</td>
<td></td>
</tr>
<tr>
<td>Adequate seating</td>
<td>Rule 41-2.006 (4) (k), F.A.C.: Adequate seating for paratransit services shall be provided to each rider and escort, child or personal care attendant, and no more passengers than the registered passenger seating capacity shall be scheduled or transported in a vehicle at any time. For transit service provided by transit vehicles, adequate seating or standing space will be provided to each rider and escort, child, or personal care attendant, and no more passengers than the registered passenger seating or standing capacity shall be scheduled or transported in a vehicle at any time. Local Policy: Availability: &quot;Availability&quot; shall mean a measure of capability of transit system to be used by potential patrons such as hours system is in operation, route spacing, seating availability and pick-up and delivery time parameters. Denials/Refusal of Service: CONTRACTOR may refuse to provide contracted paratransit service to clients if vehicle capacity is insufficient to accommodate users at the time they wish to travel. When service is refused for vehicle capacity reasons, CONTRACTOR will notify the Call Center. Call Center will make other arrangements to provide the requested trip including contacting Client. Wheelchair to Seat Transfer: CONTRACTOR may ask clients who use wheelchairs if they wish to transfer from wheelchair to seat. Such transfer is at the discretion of the client and service may not be refused or denied based upon decision of client. Accessibility: CONTRACTOR shall provide sufficient dedicated vehicles, which shall include but not be limited to, an appropriate number of vehicles equipped with lift or ramp, wheelchair securement devices and spare vehicles to maintain service in case of vehicle breakdowns, suitable for transportation of clients to meet requirements specified in this Agreement. All vehicles, wheelchair lifts or ramps and wheelchair securement devices used for</td>
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<td>Commission Standards</td>
<td>Comments</td>
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<td>paratransit service shall meet all applicable ADA regulations, be approved by COUNTY and are subject to annual COUNTY inspection. CONTRACTOR shall meet or exceed standards and requirements for accessible vehicles set forth in Architectural and Transportation Barriers Compliance Board (ATBCB) as published in 49 CFR Section 37.161, 37.163, 37.167, 37.169,38.21 and 38.23-38.33, on September 6, 1991. Failure to provide adequate vehicles to meet terms and conditions of this Agreement may result in termination of Agreement as provided by Article 15 herein.</td>
<td></td>
</tr>
<tr>
<td>Driver Identification</td>
<td>Rule 41-2.006 (4) (l), F.A.C.: Drivers for paratransit services, including coordination contractors, shall be required to announce and identify themselves by name and company in a manner that is conducive to communications with specific passengers, upon pickup of each rider, group of riders, or representative, guardian, or associate of the rider, except in situations where the driver regularly transport the rider on a recurring basis. Each driver must have a photo identification that is in view of the passenger. Name patches, inscriptions or badges that affix to driver clothing are acceptable.</td>
</tr>
<tr>
<td>Local Policy: Trip Delivery: Safety of driver, riders, public and a positive experience for the rider and driver are of primary importance to COUNTY. CONTRACTOR shall ensure drivers provide service as follows: Wear either company photo identification or name badge, patch, inscription with the name of the company/driver and, at Contractor's option, a company designated uniform.</td>
<td></td>
</tr>
<tr>
<td>Passenger Assistance</td>
<td>Rule 41-2.006 (4) (m), F.A.C.: The paratransit driver shall provide the passenger with boarding assistance, if necessary or requested, to the seating portion of the vehicle. Boarding assistance shall include opening the vehicle door, fastening the seat belt or wheelchair securement devices, storage of mobility assistive devices and closing the door. Assisted access must be in a dignified manner. Drivers may not assist wheelchairs up or down more than one step, unless it can be performed safely as determined by the passenger, guardian and driver.</td>
</tr>
<tr>
<td>Local Policy: Client Pick Up: CONTRACTOR shall be required to provide door-to-door service. Drivers must go into lobbies or vestibules of buildings to locate and/or assist client; however, drivers are prohibited from entering residences. Sounding a horn at the curb shall be</td>
<td></td>
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<td>Commission Standards</td>
<td>Comments</td>
</tr>
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</tr>
<tr>
<td>insufficient notification of a ride's arrival. When client boards the vehicle, driver shall complete paperwork, or utilize an alternate automated system, indicating pick-up has been made. The following information, at a minimum, shall be recorded by the driver: (A.) pick-up time (B.) vehicle odometer mileage (C.) fare collected from passenger; (D.) Client signature on ride ticket, manifest and route sheet; (E.) Other information as required by COUNTY.</td>
<td></td>
</tr>
</tbody>
</table>

Door-to-Door Service: Clients shall be provided door-to-door service as defined by Article I herein. Sounding the horn at the curb shall not be acceptable as sufficient notification of driver's arrival. Door, used herein, shall be building's door, not an individual office or apartment door located within a building.

Client Assistance: Boarding and disembarking assistance shall be provided to any client. Driver shall go to door, announce his or her arrival (e.g., face-to-face or by intercom) and provide any additional assistance which will ensure client's safe passage to and from vehicle and vehicle seat. Even if client indicates he or she does not require driver's assistance, driver shall take necessary precautions to ensure client's safe passage.

Trip Delivery: Safety of driver, riders and public and a positive experience for rider and driver, are of primary importance to COUNTY. CONTRACTOR shall ensure drivers provide service as follows: Provide courteous and safe assistance to riders. Drivers: Driver Training Program must include a minimum of eighty (80) hours of training prior to (scheduled classroom training such as Defensive Driving may be accomplished during the first thirty (30) days of employment, due to class scheduling considerations) driving a service vehicle. All drivers providing service under this Agreement must be employees of CONTRACTOR and use of independent contractors is not allowed. Training must include, in addition to training requirements for all employees as set forth above, instruction in: Passenger Assistance Technique Certification or an equivalent course which must be approved by COUNTY prior to service delivery. Training shall include elderly and disabled client sensitivity, awareness and communications, passenger relations and assistance, hands-on assistance to visually impaired and dealing with service animals (guide dogs), assistance with |
<table>
<thead>
<tr>
<th>Commission Standards</th>
<th>Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td>mobility equipment including wheelchairs, scooters, walkers, canes, crutches, braces, etc.</td>
<td></td>
</tr>
<tr>
<td>Smoking, Eating and Drinking</td>
<td>Rule 41-2.006 (4) (n), F.A.C.: Smoking is prohibited in any vehicle.</td>
</tr>
<tr>
<td>Local Policy: Broward County Vehicle Standards: It is CONTRACTOR’s responsibility to ensure each vehicle meet standards established in the TDSP, MOA, FCTD and Chapter 341.061(2)(a), Florida Statutes and Rules. The following are minimum standards which must be met by CONTRACTOR at all times while providing services: No smoking in vehicle.</td>
<td></td>
</tr>
<tr>
<td>Two-way Communications</td>
<td>Rule 41-2.006 (4) (p), F.A.C.: All vehicles ordered or put into service after adoption of this section of the Rule, and providing service within the coordinated system, shall be equipped with two-way communications in good working order and audible to the driver at all times to the base. All vehicles that are not equipped with two-way communications shall have two years to be in compliance after May 1, 1996.</td>
</tr>
<tr>
<td>Local Policy: Broward County Communication: CONTRACTOR shall be required to provide a base radio station and two-way mobile radios and/or cellular telephones for CONTRACTOR owned vehicles and sufficient portable two-way radios and/or cellular telephones to enable office and field supervisors to communicate with each other and dispatch staff.</td>
<td></td>
</tr>
<tr>
<td>Commission Standards</td>
<td>Comments</td>
</tr>
<tr>
<td>---------------------------</td>
<td>-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------</td>
</tr>
</tbody>
</table>
| Air Conditioning/Heating  | Rule 41-2.006 (4) (q), F.A.C.: All vehicles ordered or put into service after adoption of this section of the Rule, and providing service within the coordinated system, shall have working air conditioners and heaters in each vehicle. Vehicles that do not have a working conditioner or heater will be scheduled for repair or replacement as soon as possible. All vehicles that are not equipped with an air conditioner and/or heater shall have two years to be in compliance after May 1, 1996.  

Local Policy: Vehicle Standards: It is CONTRACTOR’s responsibility to ensure each vehicle meet standards established in the TDSP, MOA, FCTD and Chapter 341.061(2)(a), Florida Statutes and Rules. The following are minimum standards which must be met by CONTRACTOR at all times while providing services: Vehicles are to be equipped with operable air-conditioning system. If air conditioning system becomes inoperable during the day, vehicle may continue to provide service only for the remainder of that day. |
| Billing Requirements      | Rule 41-2.006 (4) (i), F.A.C.: Billing requirements of the Community Transportation Coordinator to subcontractors shall be determined by the local Coordinating Board and provided in the local Service Plan. All bills shall be paid within 15 calendar days to subcontractors, after receipt of said payment by the Community Transportation Coordinator is a non-governmental agency.  

Local Policy  Compensation: COUNTY shall compensate CONTRACTOR for services rendered in full compliance with terms and conditions of this Agreement.  

Compensation: CONTRACTOR shall be compensated for services delivered pursuant to terms and conditions of this Agreement as follows:  

Payment: COUNTY will remit payment to CONTRACTOR within thirty (30) days from date each report is received pursuant to Article 7.1. COUNTY shall comply with provisions of the "Florida Prompt Payment Act" as required by Section 1-51.6 of Broward County Code of Ordinances.  

Per contract language, "COUNTY shall remit payment to CONTRACTOR within thirty (30) calendar days of receipt of CONTRACTOR’s completed monthly report and proper
<table>
<thead>
<tr>
<th>Commission Standards</th>
<th>Comments</th>
</tr>
</thead>
</table>
| invoice as set forth in Article 8. COUNTY shall comply with provisions of the "Florida Prompt Payment Act" as required by Section 1-51.6 of Broward County Code of Ordinances." Disincentives: COUNTY shall reduce payment to CONTRACTOR by any disincentive deduction assessed for failure to comply with service, performance or maintenance requirements as specifically set forth by this Agreement.  
Reimbursement: COUNTY shall not process or remit payment for any reimbursement after sixty (60) days of the actual trip date.  
Noncompliance: In the event of failure by CONTRACTOR to comply with any requirement of this Agreement, COUNTY shall withhold payment until CONTRACTOR is determined to be in compliance. Noncompliance shall include, but not be limited to, the following:  
(A.) Services were improperly rendered.  
(B.) CONTRACTOR failed to meet service specifications.  
(C.) Services were otherwise questionable.  
Fare Structure: COUNTY shall determine client fare structure for each service trip. COUNTY retains right to implement and CONTRACTOR shall comply with fare adjustments.  
Fare Collection: CONTRACTOR is responsible for collection of fares due and owing from client, maintenance of records and deposit receipts for fares collected, as per terms and conditions of this Agreement. CONTRACTOR shall accept all means of payment approved from time to time by COUNTY including, but not limited to, cash, passes, tickets, transit punch cards, transfers and electronic transit fare cards. All fares are collected as client boards’ vehicle. Clients must pay exact fare when boarding and vehicle operators are not permitted to make change. Clients shall not be required to pay any fare when actual pick-up service is over sixty (60) minutes past scheduled pick-up time. COUNTY paratransit clients will not be expected or requested to pay and drivers will not be permitted to accept gratuities.  
Billing Functions: Billing functions shall be performed through CTMS. |
COMMISSION STANDARDS

Findings:

Recommendations:
**COMPLIANCE WITH 41-2, F.A.C.**

**Compliance with Local Standards**

*"...shall adhere to Commission approved standards..."*

Review the TDSP for the Local standards. **See TDSP, Appendix F Paratransit Contract**

<table>
<thead>
<tr>
<th>Local Standards</th>
<th>Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td>Transport of Escorts and dependent children policy</td>
<td>Rule 41-2.006 (4) (b), F.A.C.: An escort of a passenger and dependent children are to be transported as locally negotiated and identified in the local Service Plan.</td>
</tr>
<tr>
<td></td>
<td>Local Policy: Broward County complies with the transport of escorts and dependent children policy.</td>
</tr>
<tr>
<td></td>
<td>Escort/PCA: &quot;Escort/PCA&quot; shall mean a person traveling as an aide to facilitate travel by a person with a disability. PCAs may include, but are not limited to, nurses, caretakers, and parents of clients. Pursuant to 42 CFR 37.125(i), client shall indicate, at time of registration, whether or not he or she travels with a PCA. No fare shall be collected from an Escort/PCA. &quot;Mobility Aids&quot; shall mean a device or animal used by a person to facilitate travel, including, but not limited to, Escort/PCA, wheelchair, walker, cane or service animal. Children younger than four (4) years old must be transported in an appropriate car seat. All eligible riders and companions, including children, must pay the one-way fare. CTC does not provide child safety seats. Children under eighteen (18) are not permitted to ride in the front seat of a paratransit vehicle.</td>
</tr>
<tr>
<td>Use, Responsibility and cost of child restraint devices</td>
<td>Rule 41-2.006 (4) (c), F.A.C.: Use of child restraint devices shall be determined locally as to their responsibility, and cost of such device in the local Service Plan.</td>
</tr>
<tr>
<td></td>
<td>Local Policy: Broward County complies with use of child restraint devices.</td>
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<tr>
<td></td>
<td>Child Restraints: As required by the Child Passenger Protection Act, the following requirements apply when transporting children:</td>
</tr>
<tr>
<td></td>
<td>Children Under One (1) Year of Age: Children under one (1) year of age must be buckled into a federally-approved child safety seat when they ride in the back seat.</td>
</tr>
<tr>
<td>Section</td>
<td>Description</td>
</tr>
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<td>----------------------------------------------</td>
<td>-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------</td>
</tr>
<tr>
<td>Children One-to-Four Years of Age/Front Seat</td>
<td>Children under eighteen (18) are not permitted to ride in the front seat of a paratransit vehicle.</td>
</tr>
<tr>
<td></td>
<td>Children One-to-Four Years of Age/Back Seat: Children one (1)-to-four (4) years of age must use a child safety seat or regular seat belts when they ride in the back seat.</td>
</tr>
<tr>
<td></td>
<td>CONTRACTOR is not required to provide a child safety seat. CONTRACTOR shall refuse to transport any child under one (1) year of age when a child safety seat is not provided by client or responsible party. This information shall be documented on drivers’ log and shall be considered a client no show. CONTRACTOR agrees to comply with any subsequent provisions of this policy.</td>
</tr>
<tr>
<td>Out-of-Service Area trips</td>
<td>Rule 41-2.006 (4) (g), F.A.C.: Out of Service area trips shall be provided when determined locally and approved by the local Coordinating Board, except in instances where local ordinances prohibit such trips.</td>
</tr>
<tr>
<td></td>
<td>Local Policy: Delivery of transportation service in Broward County continues to evolve into a multi-provider, intermodal, intercounty and coordinated system. BCT has service into Miami-Dade and Palm Beach Counties. The three (3) counties have designated several transfer locations for riders to transfer across service areas. The counties have an intercounty service agreement for paratransit delivery. Broward County works cooperatively with paratransit clients from other counties and states who request visitor status and show proof of current paratransit eligibility.</td>
</tr>
<tr>
<td>CPR/1st Aid</td>
<td>Rule 41-2.006 (4) (r,s), F.A.C.: Cardiopulmonary resuscitation policy shall be determined locally and provided in the local Service Plan. First aid policy shall be determined locally.</td>
</tr>
<tr>
<td></td>
<td>Local Policy: Broward County complies with locally established emergency medical policy. Proper response to emergency medical needs of riders is to immediately contact 911.</td>
</tr>
<tr>
<td>Driver Criminal Background Screening</td>
<td>FCTD Standards Training Manual states: “A policy establishing the minimum driver criminal background screening to be performed should be developed and addressed in the service plan.” It should be noted that this standard is not required by Rule 41-2 of the F.A.C., the Memorandum of Agreement or the Coordinated Transportation Contracting Instruction.</td>
</tr>
</tbody>
</table>
Local Policy: Broward County Driver Roster: CONTRACTOR shall provide COUNTY with updated Driver Rosters by the twentieth (20th) calendar day of each month. Each roster shall indicate driver's name, date of hire, training dates, last Drug & Alcohol test, MVR review date and date of latest criminal record check.

Driver Training: CONTRACTOR must provide COUNTY with evidence all drivers have completed the training program offered by CONTRACTOR prior to driver providing service. This training shall be included as part of the monthly operating summary package. Additionally, drivers shall be required to participate in a driver training program which may be developed by COUNTY. CONTRACTOR will receive information regarding any COUNTY program. CONTRACTOR shall require all personnel providing transportation under the Agreement to possess the following, which shall be filed with COUNTY Contract Administrator prior to driver providing paratransit service: Current, valid Broward County Chauffeur's Registration in accordance with the requirements of Chapter 22-1/2, Broward County Code of Ordinances.

COUNTY shall request State of Florida MVRs for CONTRACTOR'S drivers on a periodic basis. If report shows evidence of violations, COUNTY shall promptly notify CONTRACTOR and the Taxi Section of COUNTY Consumer Affairs Division. CONTRACTOR shall have procedures to periodically review driver's MVR's. Compliance shall be monitored by CTC. Background check completed biannually when the chauffeur’s license is renewed.

| Rider Personal Property | Rule 41-2.006 (4) (d), F.A.C.: Passenger property that can be carried by the passenger and/or driver in one (1) trip and can be safely stowed on the vehicle, shall be allowed to be transported with the passenger at no additional charge. Additional requirements may be negotiated for carrying and loading rider property beyond this amount. Passenger property does not include wheelchairs, child seats, stretchers, secured oxygen, personal assistance devices or intravenous devices. | Local Policy Personal Belongings: "Personal Belongings" shall mean passenger property carried by passenger and safely stowed for transport with the passenger at no additional charge. "Personal |
Belongings" do not include for purpose of this definition wheelchairs, child seats, stretchers, secured oxygen-or personal assistive devices.

Personal Property in Vehicles: Any personal property of a client found in a vehicle shall be retained by CONTRACTOR for a minimum of sixty (60) days after which, with prior approval of COUNTY, CONTRACTOR may dispose of said property.

<table>
<thead>
<tr>
<th>Advance reservation requirements</th>
<th>Local Policy Advanced Reservation Service: &quot;Advanced Reservation Service&quot; shall mean service which is reserved by the client one (1) to three (3) days in advance. Same Day Service: &quot;Same Day Service&quot; shall mean service is provided on the same day a request for service is made. &quot;Same Day Service&quot;: Requests for service made on the same day may be provided at the discretion of County and TOPS! Reservation Center. County attempts to make every reasonable effort to accommodate same day trip requests.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Pick-up Window</td>
<td>Local Policy On Time: &quot;On Time&quot; shall mean service vehicle arriving within fifteen (15) minutes before or fifteen (15) minutes after pick-up time recorded at time of the scheduled trip request. For example, a pick-up is scheduled at 10:15 a.m., riders shall expect to be picked-up between 10:00 a.m. and 10:30 a.m. Vehicle is on time if it arrives no earlier than 10:00 a.m. and no later than 10:30 a.m. Window: &quot;Window&quot; shall mean the period of time allowed prior to and after scheduled time of pick-up of any rider(s). Reservation Hours (Reservations): Requests for Service shall be made available to caller by TOPS! Reservation Center through a telephone operator, seven (7) days-a-week between 8:00 a.m. and 5:00 p.m. Reservations shall be available to client by TOPS! Reservation Center through reservation agents or online. Eligible clients must reserve paratransit service one (1) to three (3) days prior to the date of desired trip. Pick-up window will be communicated to client via automated telephone call the evening prior to the trip. Reservations shall be available to client by TOPS! Reservation Center through reservation agents or</td>
</tr>
</tbody>
</table>

Scheduling and Dispatching: All trips must be scheduled by TOPS! Reservation Center and dispatched through CONTRACTOR's local dispatch facility using COUNTY supplied CTMS. The following requirements pertain to scheduling and dispatching: If CONTRACTOR fails to deliver client on time, client shall not be penalized for the return trip if he/she cannot be ready at the scheduled return pick-up time. A window of thirty (30) minutes will be from time client is ready for his/her return trip.

<table>
<thead>
<tr>
<th>Measurable Standards/Goals</th>
<th>Standard/Goal</th>
<th>Latest Figures</th>
<th>Is the CTC/Operator meeting the Standard?</th>
</tr>
</thead>
<tbody>
<tr>
<td>Public Transit Ridership:</td>
<td>CTC 120</td>
<td>120</td>
<td>Yes</td>
</tr>
<tr>
<td>Bus Pass / Program and the</td>
<td>Allied Medical Transportation, Inc.</td>
<td>N/A</td>
<td>N/A</td>
</tr>
<tr>
<td>Travel Training Program.</td>
<td>Daniel Cantor Senior Center</td>
<td>N/A</td>
<td>N/A</td>
</tr>
<tr>
<td></td>
<td>Lucanus Developmental Center</td>
<td>N/A</td>
<td>N/A</td>
</tr>
<tr>
<td></td>
<td>Medex Transport, Inc.</td>
<td>N/A</td>
<td>N/A</td>
</tr>
<tr>
<td></td>
<td>City of Miramar</td>
<td>N/A</td>
<td>N/A</td>
</tr>
<tr>
<td></td>
<td>NE Focal Point</td>
<td>N/A</td>
<td>N/A</td>
</tr>
<tr>
<td></td>
<td>NW Focal Point</td>
<td>N/A</td>
<td>N/A</td>
</tr>
<tr>
<td></td>
<td>Tender Loving Care</td>
<td>N/A</td>
<td>N/A</td>
</tr>
<tr>
<td>On-time performance:</td>
<td>CTC 92%</td>
<td>92.41%</td>
<td>Yes</td>
</tr>
<tr>
<td></td>
<td>Allied Medical Transportation, Inc. 92%</td>
<td>85.93%</td>
<td>No</td>
</tr>
<tr>
<td></td>
<td>Daniel Cantor Senior Center 92%</td>
<td>97.76%</td>
<td>Yes</td>
</tr>
<tr>
<td></td>
<td>Lucanus Developmental Center 92%</td>
<td>88.85%</td>
<td>No</td>
</tr>
<tr>
<td></td>
<td>Medex Transport, Inc. 92%</td>
<td>96.49%</td>
<td>Yes</td>
</tr>
<tr>
<td></td>
<td>City of Miramar 92%</td>
<td>98.14%</td>
<td>Yes</td>
</tr>
<tr>
<td></td>
<td>NE Focal Point 92%</td>
<td>92.05%</td>
<td>Yes</td>
</tr>
<tr>
<td></td>
<td>NW Focal Point 92%</td>
<td>97.99%</td>
<td>Yes</td>
</tr>
<tr>
<td></td>
<td>Tender Loving Care 92%</td>
<td>82.03%</td>
<td>No</td>
</tr>
<tr>
<td></td>
<td>CTC 10%</td>
<td>CTC</td>
<td>Yes</td>
</tr>
<tr>
<td>Passenger In compliance</td>
<td>Allied Medical Transportation, Inc. 10%</td>
<td>4%</td>
<td>Yes</td>
</tr>
<tr>
<td>-------------------------</td>
<td>----------------------------------------</td>
<td>----</td>
<td>-----</td>
</tr>
<tr>
<td></td>
<td>Daniel Cantor Senior Center 10%</td>
<td>0%</td>
<td>Yes</td>
</tr>
<tr>
<td></td>
<td>Lucanans Developmental Center 10%</td>
<td>6%</td>
<td>Yes</td>
</tr>
<tr>
<td></td>
<td>Medex Transport, Inc. 10%</td>
<td>6%</td>
<td>Yes</td>
</tr>
<tr>
<td></td>
<td>City of Miramar 10%</td>
<td>0%</td>
<td>Yes</td>
</tr>
<tr>
<td></td>
<td>NE Focal Point 10%</td>
<td>0%</td>
<td>Yes</td>
</tr>
<tr>
<td></td>
<td>NW Focal Point 10%</td>
<td>0%</td>
<td>Yes</td>
</tr>
<tr>
<td></td>
<td>Tender Loving Care 10%</td>
<td>5%</td>
<td>Yes</td>
</tr>
<tr>
<td>Accidents: Reported from the current AOR</td>
<td>CTC 2.5/100,000 miles</td>
<td>CTTC</td>
<td>N/A</td>
</tr>
<tr>
<td></td>
<td>Allied Medical Transportation, Inc. 2.5/100,000 miles</td>
<td>56</td>
<td>Yes</td>
</tr>
<tr>
<td></td>
<td>Daniel Cantor Senior Center 2.5/100,000 miles</td>
<td>0</td>
<td>Yes</td>
</tr>
<tr>
<td></td>
<td>Lucanans Developmental Center 2.5/100,000 miles</td>
<td>41</td>
<td>Yes</td>
</tr>
<tr>
<td></td>
<td>Medex Transport, Inc. 2.5/100,000 miles</td>
<td>6</td>
<td>Yes</td>
</tr>
<tr>
<td></td>
<td>City of Miramar 2.5/100,000 miles</td>
<td>6</td>
<td>Yes</td>
</tr>
<tr>
<td></td>
<td>NE Focal Point 2.5/100,000 miles</td>
<td>0</td>
<td>Yes</td>
</tr>
<tr>
<td></td>
<td>NW Focal Point 2.5/100,000 miles</td>
<td>1</td>
<td>Yes</td>
</tr>
<tr>
<td></td>
<td>Tender Loving Care 2.5/100,000 miles</td>
<td>N/A</td>
<td>N/A</td>
</tr>
<tr>
<td>Road calls: Reported from the current AOR</td>
<td>CTC</td>
<td>CTC</td>
<td>N/A</td>
</tr>
<tr>
<td></td>
<td>Allied Medical Transportation, Inc.</td>
<td>61</td>
<td>N/A</td>
</tr>
<tr>
<td></td>
<td>Daniel Cantor Senior Center</td>
<td>0</td>
<td>N/A</td>
</tr>
<tr>
<td></td>
<td>Lucanans Developmental Center</td>
<td>112</td>
<td>N/A</td>
</tr>
<tr>
<td></td>
<td>Medex Transport, Inc.</td>
<td>27</td>
<td>N/A</td>
</tr>
<tr>
<td></td>
<td>City of Miramar</td>
<td>0</td>
<td>N/A</td>
</tr>
<tr>
<td></td>
<td>NE Focal Point</td>
<td>15</td>
<td>N/A</td>
</tr>
<tr>
<td></td>
<td>NW Focal Point</td>
<td>1</td>
<td>N/A</td>
</tr>
<tr>
<td></td>
<td>Tender Loving Care</td>
<td>N/A</td>
<td>N/A</td>
</tr>
<tr>
<td>Average Age of Fleet: CTC records</td>
<td>CTC</td>
<td>72% Fleet &lt; 6 years old</td>
<td></td>
</tr>
<tr>
<td>Complaints: Rider</td>
<td>CTC 2.90/1000</td>
<td>Program wide: 5.0/1000</td>
<td>No</td>
</tr>
<tr>
<td>Service Provider</td>
<td>Complaint Rate</td>
<td>Call-Hold Time</td>
<td></td>
</tr>
<tr>
<td>----------------------------------------</td>
<td>----------------</td>
<td>----------------</td>
<td></td>
</tr>
<tr>
<td>Allied Medical Transportation, Inc.</td>
<td>5.6%</td>
<td>Yes</td>
<td></td>
</tr>
<tr>
<td>Daniel Cantor Senior Center</td>
<td>0</td>
<td>Yes</td>
<td></td>
</tr>
<tr>
<td>Lucanusan Developmental Center</td>
<td>5.1%</td>
<td>No</td>
<td></td>
</tr>
<tr>
<td>Medex Transport, Inc.</td>
<td>5.6%</td>
<td>No</td>
<td></td>
</tr>
<tr>
<td>City of Miramar</td>
<td>0</td>
<td>Yes</td>
<td></td>
</tr>
<tr>
<td>NE Focal Point 2.90/1000</td>
<td>.05</td>
<td>Yes</td>
<td></td>
</tr>
<tr>
<td>NW Focal Point 2.90/1000</td>
<td>.01</td>
<td>Yes</td>
<td></td>
</tr>
<tr>
<td>Tender Loving Care 2.90/1000</td>
<td>3.7%</td>
<td>No</td>
<td></td>
</tr>
</tbody>
</table>

Call-Hold Time:
- Inktel Direct, TOPS! Reservation Center: CTC < 90 seconds
- TOP's Reservation Center < 90 seconds seconds* 24

*Per Ducati Reporting System.
Local Standards

Findings:

Recommendations:
**LEVEL OF COST**

Worksheet 1

Insert Cost page from the AOR.

<table>
<thead>
<tr>
<th>Expense item</th>
<th>Community Transportation Coordinator</th>
<th>Coordination Contractor</th>
<th>TOTAL EXPENSES</th>
</tr>
</thead>
<tbody>
<tr>
<td>Labor (501):</td>
<td>$ 9,973,420</td>
<td>2,087,572</td>
<td>12,060,992</td>
</tr>
<tr>
<td>Fringe Benefits (502):</td>
<td>$ 960,220</td>
<td>594,073</td>
<td>1,554,293</td>
</tr>
<tr>
<td>Services (503):</td>
<td>$ 140,175</td>
<td>594,073</td>
<td>734,248</td>
</tr>
<tr>
<td>Materials/Supplies Cons.:</td>
<td>$ 3,352,443</td>
<td>1,060,816</td>
<td>4,413,259</td>
</tr>
<tr>
<td>Utilities (505):</td>
<td>$ 288,110</td>
<td>187,279</td>
<td>475,389</td>
</tr>
<tr>
<td>Casualty and Liability (506):</td>
<td>$ 1,104,784</td>
<td>1,340,872</td>
<td>2,445,656</td>
</tr>
<tr>
<td>Taxes (507):</td>
<td>$ 224,974</td>
<td>536,126</td>
<td>761,100</td>
</tr>
<tr>
<td>Purchased Trans Serv (508)</td>
<td>$ 0</td>
<td>$ 0</td>
<td>$ 0</td>
</tr>
<tr>
<td>Bus Pass Expenses:</td>
<td>$ 65,317</td>
<td>33,949</td>
<td>99,266</td>
</tr>
<tr>
<td>School Bus Expenses:</td>
<td>$ 0.00</td>
<td>$1,848,397</td>
<td>$1,848,397</td>
</tr>
<tr>
<td>Other:</td>
<td>$ 0.00</td>
<td>7,829</td>
<td>7,829</td>
</tr>
<tr>
<td>Miscellaneous (509):</td>
<td>$ 67,593</td>
<td>354,501</td>
<td>422,094</td>
</tr>
<tr>
<td>Interest (511):</td>
<td>$ 5,645</td>
<td>29,344</td>
<td>34,989</td>
</tr>
<tr>
<td>Leases and Rentals (512):</td>
<td>$ 214,952</td>
<td>588,174</td>
<td>803,126</td>
</tr>
<tr>
<td>Annual Depreciation (513):</td>
<td>$ 205,728</td>
<td>693,927</td>
<td>899,655</td>
</tr>
<tr>
<td>Contributed Services (530):</td>
<td>$ 0</td>
<td>37,890</td>
<td>37,890</td>
</tr>
<tr>
<td>Allocated Indirect Expenses:</td>
<td>$ 9,371</td>
<td>184,352</td>
<td>193,723</td>
</tr>
</tbody>
</table>

**GRAND TOTAL:**

$16,612,733     8,222,187     24,834,920

---

**Level of Competition**

Worksheet 2

1. Inventory of Transportation Operators in the Service Area
<table>
<thead>
<tr>
<th></th>
<th>Column A Operators Available</th>
<th>Column B Operators Contracted in the System</th>
<th>Column C Include Trips</th>
<th>Column D % of all Trips</th>
</tr>
</thead>
<tbody>
<tr>
<td>Private Non-Profit</td>
<td>119</td>
<td>20</td>
<td>358,951</td>
<td>8%</td>
</tr>
<tr>
<td>Private For-Profit</td>
<td>121</td>
<td>11</td>
<td>741,481</td>
<td>17%</td>
</tr>
<tr>
<td>Government</td>
<td>24</td>
<td>6</td>
<td>224,299</td>
<td>5%</td>
</tr>
<tr>
<td>Public Transit Agency</td>
<td>1</td>
<td>1</td>
<td>3,149,955</td>
<td>70%</td>
</tr>
<tr>
<td>Total</td>
<td>265</td>
<td>38</td>
<td>4,474,686</td>
<td>100%</td>
</tr>
</tbody>
</table>

2. How many of the operators are coordination contractors? **26**

3. Of the operators included in the local coordinated system, how many have the capability of expanding capacity? **Given the funding, all of them.**

   Does the CTC have the ability to expand? **Yes**

4. Indicate the date the latest transportation operator was brought into the system. **03/19/12 - Ann Storck Center**

5. Does the CTC have a competitive procurement process? **Yes**

6. In the past five (5) years, how many times have the following methods been used in selection of the transportation operators?

<table>
<thead>
<tr>
<th>Method</th>
<th>Times</th>
</tr>
</thead>
<tbody>
<tr>
<td>Low bid</td>
<td></td>
</tr>
<tr>
<td>Requests for qualifications</td>
<td></td>
</tr>
<tr>
<td>Negotiation only</td>
<td>1</td>
</tr>
<tr>
<td>Requests for Letters of Interest</td>
<td>1</td>
</tr>
</tbody>
</table>

   Which of the methods listed on the previous page was used to select the current operators?

   **Request for Letters of Interest**

7. Which of the following items are incorporated in the review and selection of transportation operators for inclusion in the coordinated system?

<table>
<thead>
<tr>
<th>Item</th>
<th>Included</th>
</tr>
</thead>
<tbody>
<tr>
<td>Capabilities of operator</td>
<td>X</td>
</tr>
<tr>
<td>Age of company</td>
<td>X</td>
</tr>
<tr>
<td>Previous experience</td>
<td>X</td>
</tr>
<tr>
<td>Management</td>
<td>X</td>
</tr>
<tr>
<td>Qualifications of staff</td>
<td>X</td>
</tr>
<tr>
<td>Resources</td>
<td>X</td>
</tr>
<tr>
<td>Economies of Scale</td>
<td>X</td>
</tr>
<tr>
<td>Contract Monitoring</td>
<td>X</td>
</tr>
<tr>
<td>Reporting Capabilities</td>
<td>X</td>
</tr>
<tr>
<td>Financial Strength</td>
<td>X</td>
</tr>
<tr>
<td>Performance Bond</td>
<td>X</td>
</tr>
<tr>
<td>Scope of Work</td>
<td>X</td>
</tr>
<tr>
<td>Safety Program</td>
<td>X</td>
</tr>
<tr>
<td>Capacity</td>
<td>X</td>
</tr>
<tr>
<td>Training Program</td>
<td>X</td>
</tr>
<tr>
<td>Insurance</td>
<td>X</td>
</tr>
<tr>
<td>Accident History</td>
<td>X</td>
</tr>
<tr>
<td>Quality</td>
<td>X</td>
</tr>
<tr>
<td>Community Knowledge</td>
<td>X</td>
</tr>
<tr>
<td>Cost of the Contracting Process</td>
<td>X</td>
</tr>
<tr>
<td>Price</td>
<td>X</td>
</tr>
<tr>
<td>Distribution of Costs</td>
<td>X</td>
</tr>
</tbody>
</table>
8. If a competitive bid or request for proposals has been used to select the transportation operators, to how many potential operators was the request distributed in the most recently completed process? 344

How many responded? 11

The request for bids/proposals was distributed:

<table>
<thead>
<tr>
<th></th>
<th>Locally</th>
<th></th>
<th>Statewide</th>
<th></th>
<th>Nationally</th>
</tr>
</thead>
<tbody>
<tr>
<td>X</td>
<td></td>
<td></td>
<td></td>
<td>X</td>
<td></td>
</tr>
</tbody>
</table>

9. Has the CTC reviewed the possibilities of competitively contracting any services other than transportation provision (such as fuel, maintenance, etc…)?

Yes – centralized reservation service

### Level of Availability (Coordination)

**Worksheet 3**

**Planning – What are the coordinated plans for transporting the TD population?**

Coordinated plans for transporting the TD population are described in Broward County’s TDSP. The TDSP is updated annually by MPO and CTC and adherence to the plan is closely monitored. See TDSP Introduction and Service Analysis-to view the current TDSP plan visit http://www.browardmpo.org/programs/transportation-disadvantaged

**Public Information – How is public information distributed about transportation services in the community?**

Coordinated plans for transporting the TD population are described in Broward County’s TDSP. The TDSP is updated annually by MPO and CTC and adherence to the plan is closely monitored. See TDSP MPO Public Involvement Plan to view the current TDSP plan visit http://www.browardmpo.org/programs/transportation-disadvantaged

**Certification – How are individual certifications and registrations coordinated for local TD transportation services?**

TD Trips - Pursuant to Chapter 427 Florida Statutes, Broward County as the CTC under direction from CTD and in cooperation with the LCB, developed local eligibility guidelines. CTC requires a written application for TD eligible clients, of whom there are currently 770 registered with TOPS! paratransit service. CTC and LCB have an established eligibility appeal process for clients. CTC, in cooperation with the LCB, established a six (6) member review committee appointed by the LCB for TD eligibility appeals if so desired by the applicant. Applicant may request a review of the application by CTC program manager. TOPS! performs over 106,592 TD trips annually.

**Eligibility Records – What system is used to coordinate which individuals are eligible for special transportation services in the community?**

ADA: ADA Eligible Trips - BCT is responsible for providing complementary paratransit services under the Americans with Disabilities Act of 1990. Clients under this service are eligible based upon Federal ADA Rules and Regulations. There are currently-7,527 eligible ADA clients registered with TOPS! paratransit service.
ADA eligibility is determined by applicant’s functional limitations in demonstrating ability to use a fixed-route bus and/or navigate the fixed-route system. Applicants complete a written application. A physician of the applicant’s choice completes the medical section. Completed applications are reviewed by a third-party BCT-contracted medical functional assessment facility. Those applicants not receiving presumptive approval are sent for an assessment to determine appropriate service - ADA paratransit or fixed-route bus service. Assessments are conducted by a team of specifically trained professionals including physical and occupational therapists and comprise functional, cognitive, visual and respiratory evaluations. When determined applicant is not eligible for ADA paratransit service and fixed-route service is indicated, travel training is offered at no cost to applicant. Applicants who qualify and are enrolled in ADA paratransit service must apply for re-certification every three (3) years. CTC has established an eligibility appeals board that meets as needed. BCT’s Paratransit Services Section staff processed 5,510 applications for ADA and TD paratransit service this reporting period.

Call Intake – To what extent is transportation coordinated to ensure that a user can reach a Reservationist on the first call?

<table>
<thead>
<tr>
<th>Telephone Services:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Courteous and Polite Dealings: TOPS! Reservation Center shall ensure personnel assigned to service telephone lines maintain a courteous and polite attitude relating to services. All personnel assigned to service telephone lines shall announce their names in all telephone calls related to services addressed within this Agreement.</td>
</tr>
</tbody>
</table>

| Full Access To Service: Clients (within service area) shall be provided full, easy and toll-free access to paratransit services. Full access shall include Telephone Devices for the Deaf (TDD), and/or use of the Florida Relay Service provided by BellSouth (1-800-955-8770). TOPS! Reservation Center shall have staff trained in proper TDD usage and available to answer during all service hours. |

| Customer Telephone Line: Client reservation telephone lines shall be exclusively utilized for paratransit service client services and shall not be used by TOPS! Reservation Center for any other purpose. Telephone lines must be answered by properly trained staff during all service hours. |

| Answering and On-Hold Time Standards: TOPS! Reservation Center shall establish a system to ensure calls shall be answered within five (5) rings and on-hold time shall be kept at minimum while clients are booking transportation. Maximum hold time shall be defined as no more than ninety (90) seconds. TOPS! Reservation Center shall establish a plan detailing-how on-hold times may be kept to a minimum. This plan shall include maximum estimated hold times for both peak and off-peak travel times. Approximate peak times on weekdays are 6:00 a.m. until 9:00 a.m. and 3:00 p.m. until 5:00 p.m. |

| Reporting Function: TOPS! Reservation Center shall have a reporting function on the telephone system which measures: number of calls by function, average length of call, hold times, abandoned calls, cancellations and other reporting capabilities. |

| Hotline: TOPS! Reservation Center shall provide a “hotline” telephone number (unpublished) for exclusive use by COUNTY staff. Telephone hotline shall provide for direct communication in resolving day-to-day operational issues and shall be active and functioning during all hours of service delivery. The hotline shall be answered within five (5) |
rings and on-hold time shall be kept at a minimum. Maximum on-hold time shall be defined as no more than ninety (90) seconds. Hotline telephone number shall be supplied to COUNTY prior to initiating service and shall not be provided to other parties.

Reservations – What is the reservation process? How is the duplication of a reservation prevented?

Reservation Hours (Reservations): All requests for service shall be made available to client through TOPS! Reservation Call Center at 1-866-682-2258 or online. Reservations service operates seven (7) days-a-week between 8:00 a.m. and 5:00 p.m. and online reservations are available twenty-four (24) hours a day, seven (7) days a week. Eligible clients shall reserve paratransit service one (1) to three (3) days prior to requested date of service. Pick-up times may be negotiated provided all negotiations comply with ADA regulations.


All reservations are booked into CTMS at the actual time of request and required data fields are updated, verified and entire reservation is read back to client for their approval. All reservations received during the day at TOPS! Reservations Center are constantly monitored and scheduled for efficiency, effectiveness and productivity.

Required Records: For each call, call taker shall, at a minimum, record the following information on the CTMS reservation screen:

A. Name of client.
B. Appropriate funding component of service.
C. Client's Paratransit Service Identification Number.
D. Pick-up location.
E. Drop-off location.
F. Desired drop-off time/appointment time
G. Telephone number where caller can be reached.
H. Number in party (including PCA and/or companion).

Trip Allocation – How is the allocation of trip requests to providers coordinated?

Trip/client/ allocations are determined during contract negotiations prior to execution of the agreement between CTC and transportation operators. Please note assigned site locations were voided at the start of the current Paratransit contract effective 01/01/2010.

Scheduling – How is the trip assignment to vehicles coordinated?
Scheduling: All trips must be scheduled through TOPS! Reservation Center. CONTRACTORS locally dispatch from Call Center supplied CTMS manifest. The following are requirements pertaining to scheduling and dispatching:

A. Client is not permitted to request a specific driver.

B. Appointment times and locations shall be confirmed with caller at time trip is reserved.

C. Any changes made to an existing reservation shall be accompanied by supporting documentation a CTMS entry.

D. If CONTRACTOR fails to deliver client to appointment on time, client shall not be penalized for return trip in the event client cannot be ready at scheduled return pick-up time. A window of thirty (30) minutes shall be given in situations involving late delivery to appointments from time client is ready for return trip.

E. Pick-up window for medical return will-call trips shall be one (1) hour from time client calls TOPS! Reservation Center for return trip. Pick-ups beyond one (1) hour shall be considered a late trip.

Transport – How are the actual transportation services and modes of transportation coordinated?

Transportation providers are responsible for the actual provision of services set forth in their formal agreements with CTC.

Dispatching – How is the real time communication and direction of drivers coordinated?

Scheduling: All trips must be scheduled through TOPS! Reservation Center. CONTRACTOR’s dispatchers are required to communicate with drivers per Local Policy: Broward County Communication: CONTRACTOR shall be required to provide a base radio station and two-way mobile radios and/or cellular telephones for CONTRACTOR owned vehicles and sufficient portable two-way radios and/or cellular telephones to enable office and field supervisors to communicate with each other and dispatch staff.

General Service Monitoring – How is the overseeing of transportation operators coordinated?

CTC staff monitors performance of transportation operators through on-site visits, random audits of trip records, examination of invoices and monthly reports, customer complaints and careful monitoring of contractual service standards.

Daily Service Monitoring – How are real-time resolutions to trip problems coordinated?

CTC staff, customer service representatives, MPO staff, other County staff and contracted operators work very closely together and with clients to resolve day-to-day service issues that arise, often with immediate resolution. CTC staff coordinates and documents all efforts.

Trip Reconciliation – How is the confirmation of official trips coordinated?

CTMS tracks and reports coordination of trips.

Billing – How is the process for requesting and processing fares, payments and
Reimbursements coordinated?

| Invoices are generated by CTMS, reviewed for accuracy and approved by CTC staff and processed for payment by BCT. |

Reporting – How is operating information reported, compiled and examined?

| Reporting requirements are specified in formal agreements with operators and coordination contractors. CTC staff compiles, examines and approves all reports. |

Cost Resources – How are costs shared between coordinator and operators (s) in order to reduce overall costs of the coordinated program?

| Administration services related to the program (eligibility, customer service, and quality control) are performed by CTC. The operators’ Scope of Services is related to on-street performance. |

Information Resources – How is information shared with other organizations to ensure smooth service provision and increased service provision?

| Information is shared during meetings with the, Broward County Advisory Board for Individuals with Disabilities, Broward MPO, Broward MPO advisory boards, South Florida Regional Transportation Authority’s ADA Advisory Committee, Paralyzed Veterans Association of Florida ADA Advisory Committee, Broward County Special Needs Task Force, Broward County Dialysis Committee, Agency for Persons with Disabilities, CTD staff and meetings with other organizations in Broward County (Communities Parent’s Support Group, Learning Center for Vision Impaired Seniors, Lighthouse of Broward, Plantation Kidney Center, St. Elizabeth’s Gardens, National Federation of the Blind of Broward County, FMC Fresinus Dialysis Center, City of Pembroke Pines, Southwest Focal Point Senior Center, Tamarac Community Center, Employment Coalition of Florida, Tamarac Artificial Kidney Center, Center for Independent Living’s Disaster Preparedness, Health and Wellness Resource Fair-the 2013 Disabilities Expo at Nova Southeastern University. |

Overall – What type of formal agreement does the CTC have with organizations, which provide transportation in the community?

| CTC has four (4) formal service contract agreements with operators of the paratransit system and thirty-five (35) formal agreements with all coordination contractors. |
Staff making call: ______________________________________________________________
Purchasing Agency name: __________________________________________________________
Representative of Purchasing Agency: _____________________________________________

1) Do you purchase transportation from the coordinated system?  □ YES    □ NO

   If no, why? ________________________________________________________________

2) Which transportation operator provides services to your clients?

3) What is the primary purpose of purchasing transportation for your clients?
   □ Medical  □ Employment  □ Education/Training/Day Care  □ Nutritional
   □ Life Sustaining/Other

4) On average, how often do your clients use the transportation system?
   □ 7 Days/Week    □ 1-3 Times/Month  □ 1-2 Times/Week    □ Less than 1 Time/Month
   □ 3-5 Times/Week

5) Have you had any unresolved problems with the coordinated transportation system?
   □ Yes  □ No - If no, skip to question 7

6) What type of problems have you had with the coordinated system?
   □ Advance notice requirement [specify operator (s)]
   □ Cost [specify operator (s)]  □ Service area limits [specify operator (s)]
   □ Pick up times not convenient [specify operator (s)]  □ Vehicle condition [specify operator (s)]
   □ Lack of passenger assistance [specify operator (s)]  □ Accessibility concerns [specify operator (s)]
   □ Complaints about drivers [specify operator (s)]  □ Complaints about timeliness [specify operator (s)]
   □ Length of wait for reservations [specify operator (s)]  □ Other [specify operator (s)] ______________________________

7) Overall, are you satisfied with the transportation you have purchased for your clients?
   □ Yes  □ No - If no, why? _____________________________________________
ON-SITE OBSERVATION OF THE SYSTEM

RIDE A VEHICLE WITHIN THE COORDINATED SYSTEM. REQUEST A COPY OF THE MANIFEST PAGE THAT CONTAINS THIS TRIP.

Date of Observation: 4-14-15

Please list any special guests that were present: 

Location: William (Bill) Kling VA Clinic — Hollywood/Sheridan/95

Number of Passengers picked up/dropped off: 2

Ambulatory 

Non-Ambulatory 

Was the driver on time? Yes No, how many minutes late/early? 10 min early

Did the driver provide any passenger assistance? Yes No

Was the driver wearing any identification? Yes: Uniform — Name Tag ID Badge No

Did the driver render an appropriate greeting? Yes No Driver regularly transports the rider, not necessary

If CTC has a policy on seat belts, did the driver ensure the passengers were properly belted? Yes No

Was the vehicle neat and clean, and free from dirt, torn upholstery, damaged or broken seats, protruding metal or other objects? Yes No

Is there a sign posted on the interior of the vehicle with both a local phone number and the TD Helpline for comments/complaints/commendations? Yes No

Does the vehicle have working heat and air conditioning? Yes No

Does the vehicle have two-way communications in good working order? Yes No

If used, was the lift in good working order? Not used Yes No

Was there safe and appropriate seating for all passengers? Yes No

Did the driver properly use the lift and secure the passenger? Yes No

If no, please explain:

Pickup 0035 8:02

Return 0120 10:50

Unit had video + Audio Security System
# On-Site Observation of the System

**Ride a Vehicle Within the Coordinated System. Request a Copy of the Manifest Page That Contains This Trip.**

Date of Observation: **4/27/15**

Please list any special guests that were present:

<table>
<thead>
<tr>
<th>Location:</th>
<th>4701 NW 35 Ave NW Code 33309</th>
</tr>
</thead>
</table>

Number of Passengers picked up/dropped off:

<table>
<thead>
<tr>
<th>Ambulatory</th>
<th>2</th>
</tr>
</thead>
<tbody>
<tr>
<td>Non-Ambulatory</td>
<td></td>
</tr>
</tbody>
</table>

Was the driver on time? ☑ Yes ☐ No, how many minutes late/early?

Did the driver provide any passenger assistance? ☐ Yes ☑ No

Was the driver wearing any identification? ☑ Yes: ✗ Uniform ☐ Name Tag ☐ ID Badge ☐ No

Did the driver render an appropriate greeting? ☑ Yes ☐ No ☐ Driver regularly transports the rider, not necessary

If CTC has a policy on seat belts, did the driver ensure the passengers were properly belted? ☑ Yes ☐ No

Was the vehicle neat and clean, and free from dirt, torn upholstery, damaged or broken seats, protruding metal or other objects? ☑ Yes ☐ No

Is there a sign posted on the interior of the vehicle with both a local phone number and the TD Helpline for comments/complaints/commendations? ☐ Yes ☑ No

Does the vehicle have working heat and air conditioning? ☑ Yes ☐ No

Does the vehicle have two-way communications in good working order? ☑ Yes ☐ No

If used, was the lift in good working order? ☑ Yes ☐ No

Was there safe and appropriate seating for all passengers? ☑ Yes ☐ No

Did the driver properly use the lift and secure the passenger? ☑ Yes ☐ No

If no, please explain:
ON-SITE OBSERVATION OF THE SYSTEM

RIDE A VEHICLE WITHIN THE COORDINATED SYSTEM. REQUEST A COPY OF THE MANIFEST PAGE THAT CONTAINS THIS TRIP.

Date of Observation: 4/27/15

Please list any special guests that were present: 0

Location: Home to meeting & back

Number of Passengers picked up/dropped off: 1

Ambulatory  

Non-Ambulatory

Was the driver on time?  No, how many minutes late/early? N/A

Did the driver provide any passenger assistance? Yes  No

Was the driver wearing any identification? Yes: Uniform  Name Tag  ID Badge

Did the driver render an appropriate greeting? Yes  No

Driver regularly transports the rider, not necessary

If CTC has a policy on seat belts, did the driver ensure the passengers were properly belted? Yes  No

Was the vehicle neat and clean, and free from dirt, torn upholstery, damaged or broken seats, protruding metal or other objects? Yes  No

Is there a sign posted on the interior of the vehicle with both a local phone number and the TD Helpline for comments/complaints/commendations? Yes  No

Does the vehicle have working heat and air conditioning? Yes  No

Does the vehicle have two-way communications in good working order? Yes  No

If used, was the lift in good working order? Yes  No

Was there safe and appropriate seating for all passengers? Yes  No

Did the driver properly use the lift and secure the passenger? Yes  No

If no, please explain:
RIDER/BENFICIARY SURVEY

Staff/LCB Member making call: Wave Smith  County: **Broward**

Date of Call: 4/18/15  Funding Source: ______________

1) Did you receive transportation service on 10/30/14? □ Yes or □ No

2) Where you charged an amount in addition to the co-payment? □ Yes or □ No  If so, how much?

3) How often do you normally obtain transportation?
□ Daily 7 Days/Week  □ Other
□ 1-2 Times/Week  □ 3-5 Times/Week

4) Have you ever been denied transportation services?
✓ Yes
□ No  If no, skip to question # 4

A. How many times in the last 6 months have you been refused transportation services?
□ None  □ 3-5 Times
□ 1-2 Times  □ 6-10 Times
If none, skip to question # 4.

B. What was the reason given for refusing you transportation services?
□ Ineligible  □ Space not available
□ Lack of funds  □ Destination outside service area
□ Other _______________

5) What do you normally use the service for?
□ Medical  □ Education/Training/Day Care
□ Employment  □ Life-Sustaining/Other
□ Nutritional

6) Did you have a problem with your trip on ________________?
□ Yes  If yes, please state or choose problem from below
□ No  If no, skip to question # 6

What type of problem did you have with your trip?
□ Advance notice  □ Cost
□ Pick up times not convenient  □ Late pick-up - specify time of wait
□ Assistance  □ Accessibility
□ Service Area Limits  □ Late return pick up - length of wait
□ Drivers - specify  □ Reservations - specify length of wait
□ Vehicle condition  □ Other

7) On a scale of 1 to 10 (10 being most satisfied) rate the transportation you have been receiving.  

8) What does transportation mean to you? (Permission granted by ______________ for use in publications.)  

Additional Comments: ________________________________
RIDING BENEFICIARY SURVEY

Staff/LCB Member making call: [NAME REDacted] County: [COUNTY REDacted]

Date of Call: 4/18/15 Funding Source: ______________________

1) Did you receive transportation service on 4/18/15? [ ] Yes or [ ] No

2) Where you charged an amount in addition to the co-payment? [ ] Yes or [ ] No If so, how much?

3) How often do you normally obtain transportation?
   [ ] Daily 7 Days/Week  [ ] Other
   [ ] 1-2 Times/Week    [ ] 3-5 Times/Week

4) Have you ever been denied transportation services?
   [ ] Yes
   [ ] No If no, skip to question # 4

   A. How many times in the last 6 months have you been refused transportation services?
      [ ] None
      [ ] 1-2 Times
      [ ] 3-5 Times
      [ ] 6-10 Times
      If none, skip to question # 4.

   B. What was the reason given for refusing you transportation services?
      [ ] Ineligible
      [ ] Space not available
      [ ] Lack of funds
      [ ] Destination outside service area
      [ ] Other ______________________

5) What do you normally use the service for?
   [ ] Medical
   [ ] Education/Training/Day Care
   [ ] Employment
   [ ] Life-Sustaining/Other
   [ ] Nutritional

6) Did you have a problem with your trip on ____________________________?
   [ ] Yes If yes, please state or choose problem from below
   [ ] No If no, skip to question # 6

     What type of problem did you have with your trip?
     [ ] Advance notice
     [ ] Pick up times not convenient
     [ ] Assistance
     [ ] Service Area Limits
     [ ] Late pick up - specify time of wait
     [ ] Late return pick up - length of wait
     [ ] Drivers - specify
     [ ] Vehicle condition
     [ ] Reservations - specify length of wait
     [ ] Other

7) On a scale of 1 to 10 (10 being most satisfied) rate the transportation you have been receiving.
   [ ] 10

8) What does transportation mean to you? (Permission granted by ______________________ for use in publications.) ______________________

Additional Comments: ______________________
RIDER/BENEFICIARY SURVEY

Staff/LCB Member making call: DIANE SMITH  County: BROWARD

Date of Call: 4/17/15  Funding Source: 

1) Did you receive transportation service on last month? ☐ Yes or ☐ No

2) Where you charged an amount in addition to the co-payment? ☐ Yes or ☐ No  If so, how much?

3) How often do you normally obtain transportation?
☐ Daily  7 Days/Week  ☒ Other
☐ 1-2 Times/Week  ☐ 3-5 Times/Week

4) Have you ever been denied transportation services?
☐ Yes  ☒ No  If no, skip to question # 4

A. How many times in the last 6 months have you been refused transportation services?
☐ None  ☐ 3-5 Times
☐ 1-2 Times  ☐ 6-10 Times
If none, skip to question # 4.

B. What was the reason given for refusing you transportation services?
☐ Ineligible  ☐ Space not available
☐ Lack of funds  ☐ Destination outside service area
☐ Other __________________________

5) What do you normally use the service for?
☐ Medical  ☐ Education/Training/Day Care
☐ Employment  ☐ Life-Sustaining/Other
☐ Nutritional

6) Did you have a problem with your trip on ________________?
☐ Yes  If yes, please state or choose problem from below
☐ No  If no, skip to question # 6

What type of problem did you have with your trip?
☐ Advance notice  ☐ Cost
☐ Pick up times not convenient  ☐ Late pick up - specify time of wait
☐ Assistance  ☐ Accessibility
☐ Service Area Limits  ☐ Late return pick up - length of wait
☐ Drivers - specify  ☐ Reservations - specify length of wait
☐ Vehicle condition  ☐ Other

7) On a scale of 1 to 10 (10 being most satisfied) rate the transportation you have been receiving.


8) What does transportation mean to you? (Permission granted by ________________ for use in publications.)

Additional Comments: ________________________________
RIDER/BENEFICIARY SURVEY

Staff/LCB Member making call: DIANE SMITH
County: BLAND

Date of Call: 4/18/15
Funding Source: ______________________

1) Did you receive transportation service on last week? □ Yes or □ No

2) Where you charged an amount in addition to the co-payment? □ Yes or □ No If so, how much?

3) How often do you normally obtain transportation?
□ Daily 7 Days/Week □ Other
□ 1-2 Times/Week □ 3-5 Times/Week

4) Have you ever been denied transportation services?
□ Yes
□ No If no, skip to question # 4
A. How many times in the last 6 months have you been refused transportation services?
□ None □ 3-5 Times
□ 1-2 Times □ 6-10 Times
If none, skip to question # 4.
B. What was the reason given for refusing you transportation services?
□ Ineligible □ Space not available
□ Lack of funds □ Destination outside service area
□ Other ______________________

5) What do you normally use the service for?
□ Medical □ Education/Training/Day Care
□ Employment □ Life-Sustaining/Other
□ Nutritional

6) Did you have a problem with your trip on ________________?
□ Yes If yes, please state or choose problem from below
□ No If no, skip to question # 6

What type of problem did you have with your trip?
□ Advance notice □ Cost
□ Pick up times not convenient □ Late pick up specify time of wait
□ Assistance □ Accessibility
□ Service Area Limits □ Late return pick up - length of wait
□ Drivers - specify □ Reservations - specify length of wait
□ Vehicle condition □ Other

7) On a scale of 1 to 10 (10 being most satisfied) rate the transportation you have been receiving.

8) What does transportation mean to you? (Permission granted by ________________ for use in publications.)

Additional Comments: ________________________________
RIDER/BENEFICIARY SURVEY

Staff/LCB Member making call: DANIEL SMITH       County: BROWARD

Date of Call: 4/19/15       Funding Source: ________________

1) Did you receive transportation service on 2 WEEKS?  □ Yes or □ No

2) Where you charged an amount in addition to the co-payment? □ Yes or □ No If so, how much?

3) How often do you normally obtain transportation?
□ Daily 7 Days/Week   ☒ Other
□ 1-2 Times/Week      □ 3-5Times/Week

4) Have you ever been denied transportation services?
□ Yes  □ No If no, skip to question # 4

A. How many times in the last 6 months have you been refused transportation services?
□ None    □ 3-5 Times
□ 1-2 Times    □ 6-10 Times
If none, skip to question # 4.

B. What was the reason given for refusing you transportation services?
□ Ineligible   ☒ Space not available
□ Lack of funds    □ Destination outside service area
□ Other ________________

5) What do you normally use the service for?
□ Medical  □ Education/Training/Day Care
□ Employment □ Life-Sustaining/Other
□ Nutritional

6) Did you have a problem with your trip on ________________?
□ Yes  If yes, please state or choose problem from below
□ No   If no, skip to question # 6

What type of problem did you have with your trip?
□ Advance notice    □ Cost
□ Pick up times not convenient  □ Late pick up - specify time of wait
□ Assistance    □ Accessibility
□ Service Area Limits    □ Late return pick up - length of wait
□ Drivers - specify    □ Reservations - specify length of wait
□ Vehicle condition    □ Other

7) On a scale of 1 to 10 (10 being most satisfied) rate the transportation you have been receiving.

7

8) What does transportation mean to you? (Permission granted by ________________ for use in publications.)

Additional Comments: ____________________________________________________________
RIDER/BENEFICIARY SURVEY

Staff/LCB Member making call: DIANE SMITH  County: HOWARD

Date of Call: 4/19/15  Funding Source: ______________

1) Did you receive transportation service on  _______ month?  □ Yes or □ No

2) Where you charged an amount in addition to the co-payment?  □ Yes or □ No  If so, how much?

3) How often do you normally obtain transportation?
□ Daily 7 Days/Week  □ Other  
✓1-2 Times/Week  □ 3-5 Times/Week

4) Have you ever been denied transportation services?
□ Yes  
✓ No  If no, skip to question # 4

A. How many times in the last 6 months have you been refused transportation services?
□ None  □ 3-5 Times  
□ 1-2 Times  □ 6-10 Times
If none, skip to question # 4.

B. What was the reason given for refusing you transportation services?
□ Ineligible  □ Space not available
□ Lack of funds  □ Destination outside service area  
□ Other _______________

5) What do you normally use the service for?
✓ Medical  □ Education/Training/Day Care
□ Employment  □ Life-Sustaining/Other  
□ Nutritional

6) Did you have a problem with your trip on ________________?
✓ Yes  If yes, please state or choose problem from below  
□ No  If no, skip to question # 6

What type of problem did you have with your trip?
□ Advance notice  □ Cost  
□ Pick up times not convenient  □ Late pick up - specify time of wait  
□ Assistance  □ Accessibility  
□ Service Area Limits  □ Late return pick up - length of wait 1-2 hours
□ Drivers - specify  □ Reservations - specify length of wait  
□ Vehicle condition  □ Other

7) On a scale of 1 to 10 (10 being most satisfied) rate the transportation you have been receiving.

___

8) What does transportation mean to you?  (Permission granted by ______________ for use in publications.)

Additional Comments: ____________________________________________
RIDER/BENEFICIARY SURVEY

Staff/LCB Member making call: Dianne Smith
County: Bradford

Date of Call: 4/19/15
Funding Source: ________________

1) Did you receive transportation service on 4/19/15? □ Yes or □ No

2) Where you charged an amount in addition to the co-payment? □ Yes or □ No If so, how much?

3) How often do you normally obtain transportation?
□ Daily 7 Days/Week  □ Other
□ 1-2 Times/Week        □ 3-5 Times/Week

4) Have you ever been denied transportation services?
□ Yes □ No If no, skip to question # 4
   A. How many times in the last 6 months have you been refused transportation services?
      □ None     □ 3-5 Times
      □ 1-2 Times □ 6-10 Times
      If none, skip to question # 4.
      B. What was the reason given for refusing you transportation services?
         □ Ineligible   □ Space not available
         □ Lack of funds □ Destination outside service area
         □ Other __________________________

5) What do you normally use the service for?
     □ Medical            □ Education/Training/Day Care
     □ Employment         □ Life-Sustaining/Other
     □ Nutritional

6) Did you have a problem with your trip on ____________?
     □ Yes If yes, please state or choose problem from below
     □ No If no, skip to question # 6
     What type of problem did you have with your trip?
        □ Advance notice      □ Cost
        □ Pick up times not convenient □ Late pick up - specify time of wait
        □ Assistance          □ Accessibility
        □ Service Area Limits □ Late return pick up - length of wait
        □ Drivers - specify   □ Reservations - specify length of wait
        □ Vehicle condition   □ Other

7) On a scale of 1 to 10 (10 being most satisfied) rate the transportation you have been receiving. ____________

8) What does transportation mean to you? (Permission granted by ______________________ for use in publications.) ____________

Additional Comments: ________________________________________________________________
RIDER/BENEFICIARY SURVEY

Staff/LCB Member making call: \underline{WANG Smith}  County: \underline{BROWARD}

Date of Call: 4 12/15  Funding Source: __________________________

1) Did you receive transportation service on \underline{2 months ago}? \(\square\) Yes or \(\square\) No

2) Where you charged an amount in addition to the co-payment? \(\square\) Yes or \(\square\) No If so, how much? \$5.30

3) How often do you normally obtain transportation?
   \(\square\) Daily 7 Days/Week  \(\square\) Other
   \(\square\) 1-2 Times/Week  \(\square\) 3-5 Times/Week

4) Have you ever been denied transportation services?
   \(\square\) Yes
   \(\square\) No If no, skip to question # 4
      A. How many times in the last 6 months have you been refused transportation services?
         \(\square\) None  \(\square\) 3-5 Times
         \(\square\) 1-2 Times  \(\square\) 6-10 Times
         If none, skip to question # 4.
      B. What was the reason given for refusing you transportation services?
         \(\square\) Ineligible   \(\square\) Space not available
         \(\square\) Lack of funds   \(\square\) Destination outside service area
         \(\square\) Other

5) What do you normally use the service for?
   \(\square\) Medical  \(\square\) Education/Training/Day Care
   \(\square\) Employment  \(\square\) Life-Sustaining/Other
   \(\square\) Nutritional

6) Did you have a problem with your trip on \underline{_________________________}?
   \(\square\) Yes If yes, please state or choose problem from below
   \(\square\) No If no, skip to question # 6
      What type of problem did you have with your trip?
      \(\square\) Advance notice  \(\square\) Cost
      \(\square\) Pick up times not convenient  \(\square\) Late pick up - specify time of wait
      \(\square\) Assistance  \(\square\) Accessibility
      \(\square\) Service Area Limits  \(\square\) Late return pick up - length of wait
      \(\square\) Drivers - specify  \(\square\) Reservations - specify length of wait
      \(\square\) Vehicle condition  \(\square\) Other

7) On a scale of 1 to 10 (10 being most satisfied) rate the transportation you have been receiving.
   \underline{6}

8) What does transportation mean to you? (Permission granted by \underline{_________________________} for use in publications.)

Additional Comments: ________________________________
RIDER/BENEFICIARY SURVEY

Staff/LCB Member making call: DIANE SMITH County: BROWARD

Date of Call: 4/12/2015 Funding Source: __________

1) Did you receive transportation service on last month? □ Yes or □ No

2) Where you charged an amount in addition to the co-payment? □ Yes or □ No If so, how much?

3) How often do you normally obtain transportation?
   □ Daily 7 Days/Week □ Other
   □ 1-2 Times/Week □ 3-5 Times/Week

4) Have you ever been denied transportation services?
   □ Yes
   □ No If no, skip to question # 4
   A. How many times in the last 6 months have you been refused transportation services?
      □ None □ 3-5 Times
      □ 1-2 Times □ 6-10 Times
      If none, skip to question # 4.
   B. What was the reason given for refusing you transportation services?
      □ Ineligible □ Space not available
      □ Lack of funds □ Destination outside service area
      □ Other _____________

5) What do you normally use the service for?
   ✓ Medical □ Education/Training/Day Care
   □ Employment □ Life-Sustaining/Other
   □ Nutritional

6) Did you have a problem with your trip on _______________?
   □ Yes If yes, please state or choose problem from below
   □ No If no, skip to question # 6
   What type of problem did you have with your trip?
      □ Advance notice □ Cost
      □ Pick up times not convenient □ Late pick up-specify time of wait
      □ Assistance □ Accessibility
      □ Service Area Limits □ Late return pick up - length of wait
      □ Drivers - specify □ Reservations - specify length of wait
      □ Vehicle condition □ Other

7) On a scale of 1 to 10 (10 being most satisfied) rate the transportation you have been receiving.

   ___

8) What does transportation mean to you? (Permission granted by ____________ for use in publications.) ____________

Additional Comments: ___________________________________________
RIDER/BENEFICIARY SURVEY

Staff/LCB Member making call: DIANE SMITH  County: BROWARD

Date of Call: 4/21/15  Funding Source: ________________

1) Did you receive transportation service on 10/18/19? ☑ Yes or ☐ No

2) Where you charged an amount in addition to the co-payment? ☐ Yes or ☐ No If so, how much?

3) How often do you normally obtain transportation?
☐ Daily 7 Days/Week  ☑ Other
☐ 1-2 Times/Week  ☐ 3-5 Times/Week

4) Have you ever been denied transportation services?
☐ Yes  ☑ No If no, skip to question # 4

A. How many times in the last 6 months have you been refused transportation services?
☐ None  ☐ 3-5 Times
☐ 1-2 Times  ☐ 6-10 Times
If none, skip to question # 4.

B. What was the reason given for refusing you transportation services?
☐ Ineligible  ☐ Space not available
☐ Lack of funds  ☐ Destination outside service area
☐ Other ________________

5) What do you normally use the service for?
☑ Medical  ☐ Education Training/Day Care
☐ Employment  ☐ Life-Sustaining/Other
☐ Nutritional

6) Did you have a problem with your trip on ________________?
☐ Yes If yes, please state or choose problem from below
☐ No If no, skip to question # 6

What type of problem did you have with your trip?
☐ Advance notice  ☐ Cost
☐ Pick up times not convenient  ☐ Late pick up - specify time of wait
☐ Assistance  ☐ Accessibility
☐ Service Area Limits  ☐ Late return pick up - length of wait
☐ Drivers - specify  ☐ Reservations - specify length of wait
☐ Vehicle condition  ☐ Other

7) On a scale of 1 to 10 (10 being most satisfied) rate the transportation you have been receiving.

8) What does transportation mean to you? (Permission granted by ________________ for use in publications.)

Additional Comments: __________________________________________________________

__________________________________________
RIDER/BENFICIARY SURVEY

Staff/LCB Member making call: [Signature]
County: [Signature]

Date of Call: 4/21/15
Funding Source: [Signature]

1) Did you receive transportation service on 2 weeks ago? ☐ Yes or ☐ No

2) Where you charged an amount in addition to the co-payment? ☐ Yes or ☐ No If so, how much?

3) How often do you normally obtain transportation?
☐ Daily 7 Days/Week ☐ Other
☐ 1-2 Times/Week ☐ 3-5 Times/Week

4) Have you ever been denied transportation services?
☐ Yes ☐ No If no, skip to question # 4
   A. How many times in the last 6 months have you been refused transportation services?
      ☐ None ☐ 3-5 Times
      ☐ 1-2 Times ☐ 6-10 Times
      If none, skip to question # 4.
   B. What was the reason given for refusing you transportation services?
      ☐ Ineligible ☐ Space not available
      ☐ Lack of funds ☐ Destination outside service area
      ☐ Other

5) What do you normally use the service for?
   ☑ Medical ☐ Education/Training/Day Care
   ☐ Employment ☐ Life-Sustaining/Other
   ☐ Nutritional

6) Did you have a problem with your trip on ____________?
   ☐ Yes If yes, please state or choose problem from below
   ☑ No If no, skip to question # 6
   What type of problem did you have with your trip?
      ☐ Advance notice ☐ Cost
      ☐ Pick up times not convenient ☐ Late pick up - specify time of wait
      ☐ Assistance ☐ Accessibility
      ☐ Service Area Limits ☐ Late return pick up - length of wait
      ☐ Drivers - specify ☐ Reservations - specify length of wait
      ☐ Vehicle condition ☐ Other

7) On a scale of 1 to 10 (10 being most satisfied) rate the transportation you have been receiving.
   ____________

8) What does transportation mean to you? (Permission granted by ____________ for use in publications.)

Additional Comments: ____________
RIDER/BENEFICIARY SURVEY

Staff/LCB Member making call: DIANE SMITH  County: BROWARD

Date of Call: 4/22/15  Funding Source: 

1) Did you receive transportation service on **Not Yet**? □ Yes or □ No

2) Where you charged an amount in addition to the co-payment? □ Yes or □ No  If so, how much?

3) How often do you normally obtain transportation?
   □ Daily 7 Days/Week  □ Other
   □ 1-2 Times/Week  □ 3-5 Times/Week

4) Have you ever been denied transportation services?
   □ Yes
   □ No  If no, skip to question # 4
   A. How many times in the last 6 months have you been refused transportation services?
      □ None
      □ 1-2 Times
      □ 3-5 Times
      □ 6-10 Times
   If none, skip to question # 4.
   B. What was the reason given for refusing you transportation services?
      □ Ineligible
      □ Lack of funds
      □ Destination outside service area
      □ Other

5) What do you normally use the service for?
   □ Medical
   □ Education/Training/Day Care
   □ Employment
   □ Life-Sustaining/Other
   □ Nutritional

6) Did you have a problem with your trip on ____________?
   □ Yes  If yes, please state or choose problem from below
   □ No  If no, skip to question # 6
   What type of problem did you have with your trip?
   □ Advance notice  □ Cost
   □ Pick up times not convenient  □ Late pick up - specify time of wait
   □ Assistance  □ Accessibility
   □ Service Area Limits  □ Late return pick up - length of wait
   □ Drivers - specify  □ Reservations - specify length of wait
   □ Vehicle condition  □ Other

7) On a scale of 1 to 10 (10 being most satisfied) rate the transportation you have been receiving. ____________

8) What does transportation mean to you? (Permission granted by ____________ for use in publications.)

Additional Comments: ____________________________

_________
RIDER/BENEFICIARY SURVEY

Staff/LCB Member making call: DIANE SMITH  County: BROWARD

Date of Call: 4/12/15  Funding Source: ____________________

1) Did you receive transportation service on once? □ Yes or □ No

2) Where you charged an amount in addition to the co-payment? □ Yes or □ No If so, how much $3.50

3) How often do you normally obtain transportation?
   □ Daily 7 Days/Week  □ Other
   □ 1-2 Times/Week  □ 3-5 Times/Week

4) Have you ever been denied transportation services?
   □ Yes  □ No  If no, skip to question # 4
   A. How many times in the last 6 months have you been refused transportation services?
      □ None  □ 3-5 Times
      □ 1-2 Times  □ 6-10 Times
      If none, skip to question # 4.
   B. What was the reason given for refusing you transportation services?
      □ Ineligible  □ Space not available
      □ Lack of funds  □ Destination outside service area
      □ Other ____________

5) What do you normally use the service for?
   □ Medical  □ Education/Training/Day Care
   □ Employment  □ Life-Sustaining/Other
   □ Nutritional

6) Did you have a problem with your trip on ________________?
   □ Yes  If yes, please state or choose problem from below
   □ No  If no, skip to question # 6
   What type of problem did you have with your trip?
   □ Advance notice  □ Cost
   □ Pick up times not convenient  □ Late pick up - specify time of wait
   □ Assistance  □ Accessibility
   □ Service Area Limits  □ Late return pick up - length of wait
   □ Drivers - specify  □ Reservations - specify length of wait
   □ Vehicle condition  □ Other

7) On a scale of 1 to 10 (10 being most satisfied) rate the transportation you have been receiving.  _______

8) What does transportation mean to you? (Permission granted by ________________ for use in publications.)

   Additional Comments: ________________________________
RIDER/BENFCIARY SURVEY

Staff/LCB Member making call: DAVID SMITH   County: BROWARD

Date of Call: 4/23/15   Funding Source: ____________

1) Did you receive transportation service on last month? □ Yes or □ No

2) Where you charged an amount in addition to the co-payment? □ Yes or □ No If so, how much?

3) How often do you normally obtain transportation?
□ Daily 7 Days/Week  □ Other
□ 1-2 Times/Week  □ 3-5 Times/Week

4) Have you ever been denied transportation services?
□ Yes
□ No If no, skip to question # 4

A. How many times in the last 6 months have you been refused transportation services?
□ None  □ 3-5 Times
□ 1-2 Times  □ 6-10 Times
If none, skip to question # 4.

B. What was the reason given for refusing you transportation services?
□ Ineligible  □ Space not available
□ Lack of funds  □ Destination outside service area
□ Other ____________

5) What do you normally use the service for?
□ Medical  □ Education/Training/Day Care
□ Employment  □ Life-Sustaining/Other
□ Nutritional

6) Did you have a problem with your trip on ____________?
□ Yes If yes, please state or choose problem from below
□ No If no, skip to question # 6

What type of problem did you have with your trip?
□ Advance notice  □ Cost
□ Pick up times not convenient  □ Late pick up - specify time of wait
□ Assistance  □ Accessibility
□ Service Area Limits  □ Late return pick up - length of wait
□ Drivers - specify  □ Reservations - specify length of wait
□ Vehicle condition  □ Other

7) On a scale of 1 to 10 (10 being most satisfied) rate the transportation you have been receiving. ____________

8) What does transportation mean to you? (Permission granted by ____________ for use in publications.)

Additional Comments: ________________________________________________________________________
RIDER/BENEFICIARY SURVEY

Staff/LCB Member making call: GeorgeBradt  County: Broward

Date of Call: 4/14/15  Funding Source: ______________

1) Did you receive transportation service on ________________?  □ Yes or □ No

2) Where you charged an amount in addition to the co-payment?  □ Yes or □ No  If so, how much?

3) How often do you normally obtain transportation?
   □ Daily 7 Days/Week  □ Other  □ 1-2 Times/Week  □ 3-5 Times/Week

4) Have you ever been denied transportation services?
   □ Yes  ☑ No  If no, skip to question # 4
   A. How many times in the last 6 months have you been refused transportation services?
      □ None  □ 3-5 Times
      □ 1-2 Times  □ 6-10 Times
      If none, skip to question # 4.
   B. What was the reason given for refusing you transportation services?
      □ Ineligible  □ Space not available
      □ Lack of funds  □ Destination outside service area
      □ Other ________________

5) What do you normally use the service for?
   □ Medical  □ Education/Training/Day Care
   ☑ Employment  □ Life-Sustaining/Other
   □ Nutritional

6) Did you have a problem with your trip on ________________?
   □ Yes  If yes, please state or choose problem from below
   ☑ No  If no, skip to question # 6
   What type of problem did you have with your trip?
      □ Advance notice  □ Cost
      □ Pick up times not convenient  □ Late pick up-specified time of wait
      □ Assistance  □ Accessibility
      □ Service Area Limits  □ Late return pick up - length of wait
      □ Drivers - specify  □ Reservations - specify length of wait
      □ Vehicle condition  □ Other

7) On a scale of 1 to 10 (10 being most satisfied) rate the transportation you have been receiving.
   ______

8) What does transportation mean to you? (Permission granted by ________________ for use in publications.)

Additional Comments: ______

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RIDER/BENEFICIARY SURVEY

Staff/LCB Member making call: George Robert  County: Broward

Date of Call: 4/14/15  Funding Source: 

1) Did you receive transportation service on ________________? ☑ Yes or _ No

2) Where you charged an amount in addition to the co-payment? - Yes or ☑ No  If so, how much?

3) How often do you normally obtain transportation?
   - Daily 7 Days/Week  ☑ Other  2x Month
   - 1-2 Times/Week
   - 3-5 Times/Week

4) Have you ever been denied transportation services?
   ☑ Yes  _ No  If no, skip to question # 4
   A. How many times in the last 6 months have you been refused transportation services?
      ☑ None
      _ 1-2 Times
      _ 3-5 Times
      _ 6-10 Times
      If none, skip to question # 4.
   B. What was the reason given for refusing you transportation services?
      ☑ Ineligible  _ Space not available
      _ Lack of funds
      _ Destination outside service area
      _ Other ______________

5) What do you normally use the service for?
   ☑ Medical
   _ Education/Training/Day Care
   _ Employment
   _ Life-Sustaining/Other
   _ Nutritional

6) Did you have a problem with your trip on ________________?
   ☑ Yes If yes, please state or choose problem from below
   _ No  If no, skip to question # 6
   What type of problem did you have with your trip?
   _ Advance notice
   _ Pick up times not convenient
   _ Assistance
   _ Service Area Limits
   _ Drivers - specify
   _ Vehicle condition
   _ Cost
   _ Late pick up - specify time of wait
   _ Accessibility
   _ Late return pick up - length of wait
   _ Reservations - specify length of wait
   _ Other

7) On a scale of 1 to 10 (10 being most satisfied) rate the transportation you have been receiving.
   8

8) What does transportation mean to you? (Permission granted by Alice Donahue for use in publications.)
   Additional Comments: WAS Denied Transportation For Making Too Much money
RIDER/BENEFICIARY SURVEY

Staff/LCB Member making call: George Robert  County: Broward

Date of Call: 4/14/15  Funding Source:

1) Did you receive transportation service on _____________? □ Yes or □ No

2) Where you charged an amount in addition to the co-payment? □ Yes or □ No If so, how much?

3) How often do you normally obtain transportation? □ Daily 7 Days/Week  □ Other □ 1-2 Times/Week □ 3-5 Times/Week

4) Have you ever been denied transportation services? □ Yes  □ No If no, skip to question # 4
   A. How many times in the last 6 months have you been refused transportation services?
   □ None  □ 3-5 Times
   □ 1-2 Times  □ 6-10 Times
   If none, skip to question # 4.
   B. What was the reason given for refusing you transportation services?
   □ Ineligible  □ Space not available
   □ Lack of funds  □ Destination outside service area
   □ Other

5) What do you normally use the service for?
   □ Medical  □ Education/Training/Day Care
   □ Employment  □ Life-Sustaining/Other
   □ Nutritional

6) Did you have a problem with your trip on _____________?
   □ Yes If yes, please state or choose problem from below
   □ No If no, skip to question # 6
   What type of problem did you have with your trip?
   □ Advance notice  □ Cost
   □ Pick up times not convenient  □ Late pick up-specify time of wait
   □ Assistance  □ Accessibility
   □ Service Area Limits  □ Late return pick up - length of wait
   □ Drivers - specify  □ Reservations - specify length of wait
   □ Vehicle condition  □ Other

7) On a scale of 1 to 10 (10 being most satisfied) rate the transportation you have been receiving. 8

8) What does transportation mean to you? (Permission granted by ________________ for use in publications.)

Additional Comments: None
RIDER/BENEFICIARY SURVEY

Staff/LCB Member making call: George Robert  County: Broward

Date of Call: 4/14/15  Funding Source: 

1) Did you receive transportation service on Daily 3 P?  Yes or  No

2) Where you charged an amount in addition to the co-payment?  Yes or  No  If so, how much?

3) How often do you normally obtain transportation?
   - Daily 7 Days/Week  Other
   - 1-2 Times/Week
   - 3-5 Times/Week

4) Have you ever been denied transportation services?
   - Yes
   - No  If no, skip to question # 4

A. How many times in the last 6 months have you been refused transportation services?
   - None  3-5 Times
   - 1-2 Times  6-10 Times
   - 3-5 Times if none, skip to question # 4.

B. What was the reason given for refusing you transportation services?
   - Ineligible  Space not available
   - Lack of funds  Destination outside service area
   - Other

5) What do you normally use the service for?
   - Medical
   - Education/Training/Day Care
   - Employment
   - Life-Sustaining/Other
   - Nutritional

6) Did you have a problem with your trip on ________________?
   - Yes  If yes, please state or choose problem from below
   - No  If no, skip to question # 6

   What type of problem did you have with your trip?
   - Advance notice
   - Pick up times not convenient
   - Assistance
   - Service Area Limits
   - Drivers - specify
   - Vehicle condition
   - Cost
   - Late pick up - specify time of wait
   - Accessibility
   - Late return pick up - length of wait
   - Reservations - specify length of wait
   - Other

7) On a scale of 1 to 10 (10 being most satisfied) rate the transportation you have been receiving.
   9

8) What does transportation mean to you? (Permission granted by ___________________ for use in publications.)

   Additional Comments: None
RIDER/BENEFICIARY SURVEY

Staff/LCB Member making call: George Robert  County: Broward

Date of Call: 4/11/15  Funding Source: ________________

1) Did you receive transportation service on _________________? □ Yes or _ No

2) Where you charged an amount in addition to the co-payment? □ Yes or _ No  If so, how much?

3) How often do you normally obtain transportation?
   - Daily 7 Days/Week _ Other
   - 1-2 Times/Week _ 3-5 Times/Week

4) Have you ever been denied transportation services?
   _ Yes _ No  If no, skip to question # 4
   A. How many times in the last 6 months have you been refused transportation services?
      - None _ 3-5 Times
      - 1-2 Times _ 6-10 Times
   if none, skip to question # 4.
   B. What was the reason given for refusing you transportation services?
      - Ineligible _ Space not available
      - Lack of funds _ Destination outside service area
      - Other ____________

5) What do you normally use the service for?
   _ Medical _ Education/Training/Day Care
   _ Employment _ Life-Sustaining/Other
   _ Nutritional

6) Did you have a problem with your trip on _________________?
   _ Yes  If yes, please state or choose problem from below
   _ No  If no, skip to question # 6
   What type of problem did you have with your trip?
   _ Advance notice _ Cost
   _ Pick up times not convenient _ Late pick up - specify time of wait
   _ Assistance _ Accessibility
   _ Service Area Limits _ Late return pick up - length of wait
   _ Drivers - specify _ Reservations - specify length of wait
   _ Vehicle condition _ Other

7) On a scale of 1 to 10 (10 being most satisfied) rate the transportation you have been receiving.
   _10_

8) What does transportation mean to you? (Permission granted by _________________ for use in publications.)

   Additional Comments: Very Pleased with Service
RIDER/BENEFICIARY SURVEY

Staff/LCB Member making call: George Robert  County: Roward

Date of Call: 4/14/15  Funding Source: 

1) Did you receive transportation service on ____________?  □ Yes or □ No

2) Where you charged an amount in addition to the co-payment?  □ Yes or □ No  If so, how much?

3) How often do you normally obtain transportation?
   - Daily 7 Days/Week  □ Other
   - 1-2 Times/Week  □ 3-5 Times/Week

4) Have you ever been denied transportation services?
   - Yes
   □ No  If no, skip to question # 4

A. How many times in the last 6 months have you been refused transportation services?
   - None
   - 1-2 Times
   - 3-5 Times
   - 6-10 Times
   If none, skip to question # 4.

B. What was the reason given for refusing you transportation services?
   - Ineligible
   - Space not available
   - Lack of funds
   - Destination outside service area
   - Other

5) What do you normally use the service for?
   □ Medical  □ Education/Training/Day Care
   □ Employment  □ Life-Sustaining/Other
   □ Nutritional

6) Did you have a problem with your trip on ____________?
   - Yes  If yes, please state or choose problem from below
   - No  If no, skip to question # 6

What type of problem did you have with your trip?
   - Advance notice
   - Pick up times not convenient
   - Assistance
   - Service Area Limits
   - Drivers - specify
   - Vehicle condition
   - Cost
   - Late pick up - specify time of wait
   - Accessibility
   - Reservations - specify length of wait
   - Late return/length of wait

7) On a scale of 1 to 10 (10 being most satisfied) rate the transportation you have been receiving.
   9

8) What does transportation mean to you? (Permission granted by Thomas Doom for use in publications.)

Additional Comments: _________________________________
RIDER/BENEFICIARY SURVEY

Staff/LCB Member making call: George Robert                                      County: Broward

Date of Call: 4/11/15                                                          Funding Source:               

1) Did you receive transportation service on Every M W F? □ Yes or □ No 

2) Where you charged an amount in addition to the co-payment? □ Yes or □ No If so, how much? 

3) How often do you normally obtain transportation?
   - Daily 7 Days/Week
   - 1-2 Times/Week
   - 3-5 Times/Week

4) Have you ever been denied transportation services?  □ Yes □ No  If no, skip to question # 4
   □ Yes If no, skip to question # 4
   A. How many times in the last 6 months have you been refused transportation services?
      □ None □ 3-5 Times
      □ 1-2 Times □ 6-10 Times
   If none, skip to question # 4.
   B. What was the reason given for refusing you transportation services?
      □ Ineligible □ Space not available
      □ Lack of funds □ Destination outside service area
      □ Other ______

5) What do you normally use the service for?
   □ Medical □ Education/Training/Day Care
   □ Employment □ Life-Sustaining/Other
   □ Nutritional 

6) Did you have a problem with your trip on ____________? 
   □ Yes If yes, please state or choose problem from below
   □ No  If no, skip to question # 6
   What type of problem did you have with your trip?
      □ Advance notice □ Cost
      □ Pick up times not convenient □ Late pick up-specify time of wait
      □ Assistance □ Accessibility
      □ Service Area Limits □ Late return pick up - length of wait
      □ Drivers - specify □ Reservations - specify length of wait
      □ Vehicle condition □ Other

7) On a scale of 1 to 10 (10 being most satisfied) rate the transportation you have been receiving.  

8) What does transportation mean to you? (Permission granted by Amelia DeBenedeto 954-917-9011 for use in publications.)

Additional Comments: Sometimes Left Without Return Trip

Often over 30 minutes wait — Very frustrated —

If patient arrives late it affects his availability for the pick-up time and TOPS has left him stranded as a no show —
RIDER/BENFICIARY SURVEY

Staff/LCB Member making call: **Karen**  
County: **Broward**

Date of Call: **4/12/15**  
Funding Source: 

1) Did you receive transportation service on **4/10**?  □ Yes or □ No

2) Where you charged an amount in addition to the co-payment?  □ Yes or □ No  If so, how much?  **Does not pay anything.**

3) How often do you normally obtain transportation?
   □ Daily 7 Days/Week □ Other  
   □ 1-2 Times/Week  □ 3-5 Times/Week

4) Have you ever been denied transportation services?  
   □ Yes  
   □ No  If no, skip to question # 4

   A. How many times in the last 6 months have you been refused transportation services?
      □ None  
      □ 1-2 Times  
      □ 3-5 Times  
      □ 6-10 Times  
      If none, skip to question # 4.

   B. What was the reason given for refusing you transportation services?
      □ Ineligible  
      □ Space not available  
      □ Lack of funds  
      □ Destination outside service area  
      □ Other ____________

5) What do you normally use the service for?
   □ Medical  
   □ Education/Training/Day Care  
   □ Employment  
   □ Life-Sustaining/Other  
   □ Nutritional  

6) Did you have a problem with your trip on _____________?  
   □ Yes  If yes, please state or choose problem from below  
   □ No  If no, skip to question # 6

   What type of problem did you have with your trip?
   □ Advance notice  
   □ Pick up times not convenient  
   □ Assistance  
   □ Service Area Limits  
   □ Drivers - specify  
   □ Vehicle condition  
   □ Late pick up - specify time of wait  
   □ Late return pick up - length of wait  
   □ Reservations - specify length of wait  
   □ Other  

7) On a scale of 1 to 10 (10 being most satisfied) rate the transportation you have been receiving.  **8**

8) What does transportation mean to you?  (Permission granted by _____________ for use in publications.)  **Lucanus**

Additional Comments:  

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RIDER/BENEFICIARY SURVEY

Staff/LCB Member making call: [KAREN]  County: __________________________

Date of Call: 4/19/15  Funding Source: __________________________

1) Did you receive transportation service on 4-5-15? ☑ Yes or ☐ No

2) Where you charged an amount in addition to the co-payment? ☑ Yes or ☐ No. If so, how much?

3) How often do you normally obtain transportation?
   ☑ Daily 7 Days/Week  ☐ Other
   ☑ 1-2 Times/Week  ☑ 3-5 Times/Week

4) Have you ever been denied transportation services?
   ☑ Yes  ☐ No  If no, skip to question # 4
   A. How many times in the last 6 months have you been refused transportation services?
      ☑ None  ☑ 3-5 Times
      ☐ 1-2 Times  ☐ 6-10 Times
      If none, skip to question # 4.
   B. What was the reason given for refusing you transportation services?
      ☑ Ineligible  ☐ Space not available
      ☐ Lack of funds  ☐ Destination outside service area
      ☑ Other __________________________

5) What do you normally use the service for?
   ☐ Medical  ☑ Education/Training/Day Care
   ☐ Employment  ☑ Life-Sustaining/Other
   ☑ Nutritional __________________________

6) Did you have a problem with your trip on 4-5-15?
   ☑ Yes If yes, please state or choose problem from below
   ☐ No If no, skip to question # 6
   What type of problem did you have with your trip?
   ☑ Advance notice  ☑ Cost
   ☑ Pick up times not convenient  ☑ Late pick up - specify time of wait
   ☑ Assistance  ☐ Accessibility
   ☑ Service Area Limits  ☑ Late return pick up - length of wait
   ☑ Drivers - specify  ☐ Reservations - specify length of wait
   ☐ Vehicle condition  ☑ Other

7) On a scale of 1 to 10 (10 being most satisfied) rate the transportation you have been receiving.
   ☑ 5

   HAVE NO CHOICE

8) What does transportation mean to you? (Permission granted by __________________________ for use in publications.)

   Additional Comments:  __________________________
   ☑ Drove around all over town for hours with perishables.
RIDER/BENEFICIARY SURVEY

Staff/LCB Member making call: ____________________________ County: ____________________________

Date of Call: 4/12/15 Funding Source: ____________________________

1) Did you receive transportation service on 4/10? ☑ Yes or ☐ No

2) Where you charged an amount in addition to the co-payment? ☑ Yes or ☐ No If so, how much?

   NO CO PAY

3) How often do you normally obtain transportation?
   ☐ Daily 7 Days/Week  ☐ Other
   ☑ 1-2 Times/Week  ☑ 3-5 Times/Week

4) Have you ever been denied transportation services?
   ☐ Yes
   ☑ No If no, skip to question # 4

   A. How many times in the last 6 months have you been refused transportation services?
      ☐ None  ☑ 3-5 Times
      ☑ 1-2 Times  ☑ 6-10 Times

      If none, skip to question # 4.

   B. What was the reason given for refusing you transportation services?
      ☐ Ineligible  ☐ Space not available
      ☐ Lack of funds  ☑ Destination outside service area
      ☐ Other __________________

5) What do you normally use the service for?
   ☐ Medical  ☑ Education/Training/Day Care
   ☑ Employment  ☑ Life-Sustaining/Other
   ☑ Nutritional

6) Did you have a problem with your trip on __________?  ☑ Yes  If yes, please state or choose problem from below

   ☑ No  If no, skip to question # 6

   What type of problem did you have with your trip?
   ☐ Advance notice  ☐ Cost
   ☑ Pick up times not convenient  ☐ Late pick up - specify time of wait
   ☐ Assistance  ☐ Accessibility
   ☑ Service Area Limits  ☑ Late return pick up - length of wait
   ☑ Drivers - specify  ☑ Reservations - specify length of wait
   ☐ Vehicle condition  ☐ Other

7) On a scale of 1 to 10 (10 being most satisfied) rate the transportation you have been receiving.

   ☑ 9

8) What does transportation mean to you? (Permission granted by __________ for use in publications.)

   Additional Comments: ____________________________

   She feels independent
RIDER/BENEFICIARY SURVEY

Staff/LCB Member making call: __________________________  County: __________________________

Date of Call: 4/10/15  Funding Source: __________________________

1) Did you receive transportation service on ________________? □ Yes or □ No  LAST TIME WAS FEB.

2) Where you charged an amount in addition to the co-payment? □ Yes or □ No  If so, how much?

3) How often do you normally obtain transportation?
  □ Daily 7 Days/Week  □ Other
  □ 1-2 Times/Week  □ 3-5 Times/Week  USED TO RIDE

4) Have you ever been denied transportation services?
  □ Yes  □ No  If no, skip to question # 4

  A. How many times in the last 6 months have you been refused transportation services?
     □ None  □ 3-5 Times
     □ 1-2 Times  □ 6-10 Times
     If none, skip to question # 4.

  B. What was the reason given for refusing you transportation services?
     □ Ineligible  □ Space not available
     □ Lack of funds  □ Destination outside service area
     □ Other  __________________________

5) What do you normally use the service for?
  □ Medical  □ Education/Training/Day Care
  □ Employment  □ Life-Sustaining/Other
  □ Nutritional

6) Did you have a problem with your trip on ________________?
  □ Yes  If yes, please state or choose problem from below
  □ No  If no, skip to question # 6

     What type of problem did you have with your trip?
     □ Advance notice  □ Cost
     □ Pick up times not convenient  □ Late pick up-specify time of wait
     □ Assistance  □ Accessibility
     □ Service Area Limits  □ Late return pick up - length of wait
     □ Drivers - specify  □ Reservations - specify length of wait
     □ Vehicle condition  □ Other

7) On a scale of 1 to 10 (10 being most satisfied) rate the transportation you have been receiving.

      ___________ DID NOT HAVE TO RELY ON FRIENDS

8) What does transportation mean to you? (Permission granted by __________________________ for use in publications.)

Additional Comments: __________________________

________________________
Unemployed since Feb.
RIDER/BENEFICIARY SURVEY

Staff/LCB Member making call: Karen                    County: 

Date of Call: 4/15/15                           Funding Source: 

1) Did you receive transportation service on 4-5-15? □ Yes or □ No

2) Where you charged an amount in addition to the co-payment? □ Yes or □ No If so, how much?

3) How often do you normally obtain transportation?
   □ Daily 7 Days/Week    □ Other
   □ 1-2 Times/Week      □ 3-5 Times/Week

4) Have you ever been denied transportation services?
   □ Yes
   □ No If no, skip to question # 4

   A. How many times in the last 6 months have you been refused transportation services?
      □ 1-2 Times
      □ 3-5 Times
      □ 6-10 Times
      □ None

      If none, skip to question # 4.

   B. What was the reason given for refusing you transportation services?
      □ Ineligible
      □ Lack of funds
      □ Other
      □ Space not available
      □ Destination outside service area

5) What do you normally use the service for?
   □ Medical
   □ Employment
   □ Transportation
   □ Education/Training/Day Care
   □ Life-Sustaining/Other
   □ Nutritional

   Church

6) Did you have a problem with your trip on ________________?
   □ Yes If yes, please state or choose problem from below
   □ No If no, skip to question # 6

   What type of problem did you have with your trip?
   □ Advance notice
   □ Pick up times not convenient
   □ Assistance
   □ Service Area Limits
   □ Drivers - specify
   □ Vehicle condition
   □ Cost
   □ Late pick up - specify time of wait
   □ Accessibility
   □ Late return pick up - length of wait
   □ Reservations - specify length of wait

   □ Other

   Did not come back for me

7) On a scale of 1 to 10 (10 being most satisfied) rate the transportation you have been receiving.

   2

   APPRECIATE IT WHEN ITS ON TIME

8) What does transportation mean to you? (Permission granted by ________________ for use in publications.)

   Additional Comments: Pastor finally got her ride home
RIDDER/BENEFICIARY SURVEY

Staff/LCB Member making call: [Signature]  County: ________________________________

Date of Call: 4/15/15  Funding Source: ____________________________

1) Did you receive transportation service on ________________? □ Yes or □ No @ 2 wks ago

2) Where you charged an amount in addition to the co-payment? □ Yes or □ No  If so, how much? $3.50

3) How often do you normally obtain transportation?
□ Daily 7 Days/Week □ Other
□ 1-2 Times/Week □ 3-5 Times/Week

4) Have you ever been denied transportation services?
□ Yes
□ No  If no, skip to question # 4
A. How many times in the last 6 months have you been refused transportation services?
□ None □ 3-5 Times
□ 1-2 Times □ 6-10 Times
If none, skip to question # 4.
B. What was the reason given for refusing you transportation services?
□ Ineligible □ Space not available
□ Lack of funds □ Destination outside service area
□ Other WANTED TO PICK HIM UP 4 HRS BEFORE APPT

5) What do you normally use the service for?
□ Medical □ Education/Training/Day Care
□ Employment □ Life-Sustaining/Other
□ Nutritional

6) Did you have a problem with your trip on ________________? 2 wks ago
□ Yes  If yes, please state or choose problem from below
□ No  If no, skip to question # 6
What type of problem did you have with your trip?
□ Advance notice □ Cost
□ Pick up times not convenient □ Late pick up - specify time of wait
□ Assistance □ Accessibility
□ Service Area Limits □ Late return pick up - length of wait
□ Drivers - specify □ Reservations - specify length of wait
□ Vehicle condition □ Other

7) On a scale of 1 to 10 (10 being most satisfied) rate the transportation you have been receiving.
    5

8) What does transportation mean to you? (Permission granted by ________________ for use in publications.)

Additional Comments: SERVICE USED TO BE A LOT BETTER. LATE SOMETIMES BUT NOT A LOT AND ALWAYS GOT TO APPT ON TIME. NOT NOW
RIDER/BENEFICIARY SURVEY

Staff/LCB Member making call: KAREN

County: ________________________________

Date of Call: 4/8/15

Funding Source: ______________________

1) Did you receive transportation service on 4-2-15? Yes or No

2) Where you charged an amount in addition to the co-payment? Yes or No
   If so, how much?
   Paid $3.00?

3) How often do you normally obtain transportation?
   □ Daily 7 Days/Week  □ Other
   □ 1-2 Times/Week  □ 3-5 Times/Week

4) Have you ever been denied transportation services?
   □ Yes
   □ No  If no, skip to question # 4

   A. How many times in the last 6 months have you been refused transportation services?
      □ None  □ 3-5 Times
      □ 1-2 Times  □ 6-10 Times
      If none, skip to question # 4.

   B. What was the reason given for refusing you transportation services?
      □ Ineligible  □ Space not available
      □ Lack of funds  □ Destination outside service area
      □ Other _______________________

5) What do you normally use the service for?
   □ Medical  □ Education/Training/Day Care
   □ Employment  □ Life-Sustaining/Other
   □ Nutritional

6) Did you have a problem with your trip on _____________?
   □ Yes  If yes, please state or choose problem from below
   □ No  If no, skip to question # 6

   What type of problem did you have with your trip?
   □ Advance notice
   □ Pick up times not convenient
   □ Late pick up-specified time of wait
   □ Assistance
   □ Accessibility
   □ Service Area Limits
   □ Late return pick up - length of wait
   □ Drivers - specify
   □ Reservations - specify length of wait
   □ Vehicle condition
   □ Other _______________________

7) On a scale of 1 to 10 (10 being most satisfied) rate the transportation you have been receiving.

   ____________

8) What does transportation mean to you? (Permission granted by for use in publications.)

   ____________

Additional Comments: ________________________________

   ____________
RIDER/BENEFICIARY SURVEY

Staff/LCB Member making call: Karen County: ________________

Date of Call: 4/8/15 Funding Source: ________________

1) Did you receive transportation service on ____________? □ Yes or □ No

2) Where you charged an amount in addition to the co-payment? □ Yes or □ No If so, how much?

3) How often do you normally obtain transportation?
□ Daily 7 Days/Week □ Other
□ 1-2 Times/Week □ 3-5 Times/Week

4) Have you ever been denied transportation services?
□ Yes □ No If no, skip to question # 4
   A. How many times in the last 6 months have you been refused transportation services?
      □ None □ 3-5 Times
      □ 1-2 Times □ 6-10 Times
      If none, skip to question # 4.
   B. What was the reason given for refusing you transportation services?
      □ Ineligible □ Space not available
      □ Lack of funds □ Destination outside service area
      □ Other ________________

5) What do you normally use the service for?
   □ Medical □ Education/Training/Day Care
   □ Employment □ Life-Sustaining/Other
   □ Nutritional

6) Did you have a problem with your trip on ____________?
   □ Yes If yes, please state or choose problem from below
   □ No If no, skip to question # 6
      What type of problem did you have with your trip?
      □ Advance notice □ Late pick up - specify time of wait
      □ Pick up times not convenient □ Late return pick up - length of wait
      □ Assistance □ Accessibility
      □ Service Area Limits □ Reservations - specify length of wait
      □ Drivers - specify □ Other
      □ Vehicle condition

7) On a scale of 1 to 10 (10 being most satisfied) rate the transportation you have been receiving. ____________

8) What does transportation mean to you? (Permission granted by ________________ for use in publications.)
   Additional Comments: Horrible - stranded
   Called family finally
RIDER/BENEFICIARY SURVEY

Staff/LCB Member making call: [KAREN]  County:________________________________________

Date of Call: 4/12/15  Funding Source: ________________________________

1) Did you receive transportation service on ___________? □ Yes or □ No

2) Where did you charge an amount in addition to the co-payment? □ Yes or □ No  If so, how much?

3) How often do you normally obtain transportation?
   □ Daily 7 Days/Week  □ Other
   □ 1-2 Times/Week  □ 3-5 Times/Week

4) Have you ever been denied transportation services?
   □ Yes
   □ No  If no, skip to question # 4
   A. How many times in the last 6 months have you been refused transportation services?
      □ None  □ 3-5 Times
      □ 1-2 Times  □ 6-10 Times
      If none, skip to question # 4.
   B. What was the reason given for refusing you transportation services?
      □ Ineligible  □ Space not available
      □ Lack of funds  □ Destination outside service area
      □ Other ______________________

5) What do you normally use the service for?
   □ Medical  □ Education/Training/Day Care
   □ Employment  □ Life-Sustaining/Other
   □ Nutritional

6) Did you have a problem with your trip on ____________?  
   □ Yes  If yes, please state or choose problem from below
   □ No  If no, skip to question # 6
   What type of problem did you have with your trip?
   □ Advance notice  □ Cost
   □ Pick up times not convenient  □ Late pick up - specify time of wait
   □ Assistance  □ Accessibility
   □ Service Area Limits  □ Late return pick up - length of wait
   □ Drivers - specify  □ Reservations - specify length of wait
   □ Vehicle condition  □ Other

7) On a scale of 1 to 10 (10 being most satisfied) rate the transportation you have been receiving.
   ________

8) What does transportation mean to you? (Permission granted by ______________ for use in publications.)
   Additional Comments: ____________________________________________________________________
   ____________________________________________________________________
   ____________________________________________________________________
RIDER/BENEFICIARY SURVEY

Staff/LCB Member making call: Nancy Wear, County: Brazoria

Date of Call: 4/23/15

Funding Source: ________________________

1) Did you receive transportation service on Never Have? ☐ Yes or ☐ No

2) Where you charged an amount in addition to the co-payment? ☐ Yes or ☐ No If so, how much?

3) How often do you normally obtain transportation?

☐ Daily 7 Days/Week ☐ Other
☐ 1-2 Times/Week ☐ 3-5 Times/Week

4) Have you ever been denied transportation services?

☐ Yes
☐ No If no, skip to question # 4

A. How many times in the last 6 months have you been refused transportation services?

☐ None ☐ 3-5 Times
☐ 1-2 Times ☐ 6-10 Times

If none, skip to question # 4.

B. What was the reason given for refusing you transportation services?

☐ Ineligible ☐ Space not available
☐ Lack of funds ☐ Destination outside service area
☐ Other __________________

5) What do you normally use the service for?

☐ Medical ☐ Education/Training/Day Care
☐ Employment ☐ Life-Sustaining/Other
☐ Nutritional

6) Did you have a problem with your trip on _____________? 

☐ Yes If yes, please state or choose problem from below
☐ No If no, skip to question # 6

What type of problem did you have with your trip?

☐ Advance notice ☐ Cost
☐ Pick up times not convenient ☐ Late pick up - specify time of wait
☐ Assistance ☐ Accessibility
☐ Service Area Limits ☐ Late return pick up - length of wait
☐ Drivers - specify ☐ Reservations - specify length of wait
☐ Vehicle condition ☐ Other

7) On a scale of 1 to 10 (10 being most satisfied) rate the transportation you have been receiving.

__________

8) What does transportation mean to you? (Permission granted by _____________ for use in publications.)

Additional Comments: Cannot use it for last minute appointments. Medical condition leads to me calling to come in next day. When call TOPS (7 different times) told could not get a ride since "Last minute." TOPS is not convenient. Cannot use it for medical needs.
RIDER/BENEFICIARY SURVEY

Staff/LCB Member making call: Nancy Bloom County: Broward

Date of Call: 4/23/15 Funding Source: 

1) Did you receive transportation service on __________? □ Yes or □ No

2) Where you charged an amount in addition to the co-payment? □ Yes or □ No If so, how much?

3) How often do you normally obtain transportation?
□ Daily 7 Days/Week □ Other
□ 1-2 Times/Week □ 3-5 Times/Week

4) Have you ever been denied transportation services?
□ Yes
□ No If no, skip to question # 4

A. How many times in the last 6 months have you been refused transportation services?
□ None □ 3-5 Times
□ 1-2 Times □ 6-10 Times
If none, skip to question # 4.

B. What was the reason given for refusing you transportation services?
□ Ineligible □ Space not available
□ Lack of funds □ Destination outside service area
□ Other ________________

5) What do you normally use the service for?
□ Medical □ Education/Training/Day Care
□ Employment □ Life-Sustaining/Other
□ Nutritional

6) Did you have a problem with your trip on __________? 
□ Yes If yes, please state or choose problem from below
□ No If no, skip to question # 6

What type of problem did you have with your trip?
□ Advance notice □ Cost
□ Pick up times not convenient □ Late pick up - specify time of wait
□ Assistance □ Accessibility
□ Service Area Limits □ Late return pick up - length of wait
□ Drivers - specify □ Reservations - specify length of wait
□ Vehicle condition □ Other

7) On a scale of 1 to 10 (10 being most satisfied) rate the transportation you have been receiving.

8) What does transportation mean to you? (Permission granted by __________________ for use in publications.)

Additional Comments: _________________________________

STOPPED TO PS 10 yrs ago - getting too late 2hr late to Light house route all over map all over before got to destination.
RIDER/BENEFICIARY SURVEY

Staff/LCB Member making call: Nancy Whalen
County: Brookfield

Date of Call: 4/23/15
Funding Source: ______________________

1) Did you receive transportation service on ____________?  □ Yes or □ No

2) Where you charged an amount in addition to the co-payment?  □ Yes or □ No  If so, how much?

3) How often do you normally obtain transportation?
   □ Daily 7 Days/Week  □ Other
   □ 1-2 Times/Week  □ 3-5 Times/Week

4) Have you ever been denied transportation services?
   □ Yes
   □ No  If no, skip to question # 4

   A. How many times in the last 6 months have you been refused transportation services?
      □ None
      □ 1-2 Times
      □ 3-5 Times
   If none, skip to question # 4.

   B. What was the reason given for refusing you transportation services?
      □ Ineligible
      □ Space not available
      □ Lack of funds
      □ Destination outside service area
      □ Other ____________________

5) What do you normally use the service for?
   □ Medical
   □ Employment
   □ Nutritional
   □ Education/Training/Day Care
   □ Life-Sustaining/Other

6) Did you have a problem with your trip on ____________?  □ Yes  If yes, please state or choose problem from below
   □ No  If no, skip to question # 6

   What type of problem did you have with your trip?
   □ Advance notice
   □ Pick up times not convenient
   □ Assistance
   □ Service Area Limits
   □ Drivers - specify
   □ Vehicle condition
   □ Cost
   □ Late pick up - specify time of wait
   □ Accessibility
   □ Late return pick up - length of wait
   □ Reservations - specify length of wait
   □ Other

7) On a scale of 1 to 10 (10 being most satisfied) rate the transportation you have been receiving.

8) What does transportation mean to you?  (Permission granted by ________________ for use in publications.)

Additional Comments:

______________________________

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RIDER/BENEFICIARY SURVEY

Staff/LCB Member making call: Nancy Warren  County: Broward

Date of Call: 4/23/15  Funding Source: 

1) Did you receive transportation service on 18 months ago? ☐ Yes or ☐ No Have not ridden in 18 months.

2) Where you charged an amount in addition to the co-payment? ☐ Yes or ☐ No If so, how much?

3) How often do you normally obtain transportation?
   ☐ Daily 7 Days/Week  ☐ Other
   ☐ 1-2 Times/Week  ☐ 3-5 Times/Week

4) Have you ever been denied transportation services?
   ☐ Yes
   ☐ No If no, skip to question # 4
   A. How many times in the last 6 months have you been refused transportation services?
      ☐ None
      ☐ 1-2 Times  ☐ 3-5 Times
      ☐ 6-10 Times
      If none, skip to question # 4.
   B. What was the reason given for refusing you transportation services?
      ☐ Ineligible  ☐ Space not available
      ☐ Lack of funds  ☐ Destination outside service area
      ☐ Other

5) What do you normally use the service for?
   ☐ Medical  ☐ Education/Training/Day Care
   ☐ Employment  ☐ Life-Sustaining/Other
   ☐ Nutritional

6) Did you have a problem with your trip on ______________? ☐ Yes If yes, please state or choose problem from below
   ☐ No If no, skip to question # 6
   What type of problem did you have with your trip?
      ☐ Advance notice  ☐ Cost
      ☐ Pick up times not convenient  ☐ Late pick up-say specify time of wait
      ☐ Assistance  ☐ Accessibility
      ☐ Service Area Limits  ☐ Late return pick up - length of wait
      ☐ Drivers - specify  ☐ Reservations - specify length of wait
      ☐ Vehicle condition  ☐ Other

7) On a scale of 1 to 10 (10 being most satisfied) rate the transportation you have been receiving ____________

8) What does transportation mean to you? (Permission granted by for use in publications.)

Additional Comments: Previously in TOPS program for approx 9 years then rejected based upon income.

Not allowed to use TOPS anymore. Dis allowed because of spouse income.

Frustrating.

Spouse works. Rider depended on service to go to support meetings related to illness. Made it hard to get to.

Re-applied - Declined based on income then another form income did not change.

Former rider cannot use bus.

CL has MS and power chair.
RIDER/BENEFICIARY SURVEY

Staff/LCB Member making call: Nancy Warren  County: Broward

Date of Call: 4/15/15  Funding Source: 

1) Did you receive transportation service on 4/15/15? ☑ Yes or ☐ No

2) Where you charged an amount in addition to the co-payment? ☐ Yes or ☑ No  If so, how much?

3) How often do you normally obtain transportation?
   ☐ Daily 7 Days/Week  ☐ Other
   ☑ 3-5 Times/Week

4) Have you ever been denied transportation services?
   ☐ Yes
   ☑ No  If no, skip to question # 4
   A. How many times in the last 6 months have you been refused transportation services?
      ☐ None  ☑ 3-5 Times
      ☐ 1-2 Times  ☐ 6-10 Times
      If none, skip to question # 4.
   B. What was the reason given for refusing you transportation services?
      ☐ Ineligible  ☑ Space not available
      ☐ Lack of funds  ☐ Destination outside service area
      ☐ Other ________________

5) What do you normally use the service for?
   ☑ Medical  ☐ Education/Training/Day Care
   ☐ Employment  ☐ Life-Sustaining/Other
   ☐ Nutritional

6) Did you have a problem with your trip on ________________?
   ☑ Yes  If yes, please state or choose problem from below
   ☐ No  If no, skip to question # 6
   What type of problem did you have with your trip?
   ☐ Advance notice  ☐ Cost
   ☐ Pick up times not convenient  ☑ Late pick up - specify time of wait
   ☐ Assistance  ☐ Accessibility
   ☑ Service Area Limits  ☐ Late return pick up - length of wait
   ☐ Drivers - specify  ☐ Reservations - specify length of wait
   ☐ Vehicle condition  ☐ Other

7) On a scale of 1 to 10 (10 being most satisfied) rate the transportation you have been receiving.
   10
   © Jacqueline Miner

8) What does transportation mean to you? (Permission granted by ___________ for use in publications.)
   ___________________________
   Additional Comments: "I love TOPS. They treat me well. Without TOPS, no place to go anywhere."
   "Need bus that can take us anywhere."
   "Need transportation to go everywhere."
RIDER/BENEFICIARY SURVEY

Staff/LCB Member making call: Nancy Warren  County: Broward

Date of Call: 4/22/15  Funding Source:  

1) Did you receive transportation service on 2015? □ Yes or □ No  

2) Where you charged an amount in addition to the co-payment? □ Yes or □ No If so, how much?  

3) How often do you normally obtain transportation?  
□ Daily 7 Days/Week  □ Other  
□ 1-2 Times/Week  □ 3-5 Times/Week  

4) Have you ever been denied transportation services?  
□ Yes  
□ No If no, skip to question # 4  

A. How many times in the last 6 months have you been refused transportation services?  
□ None  □ 3-5 Times  
□ 1-2 Times  □ 6-10 Times  
If none, skip to question # 4.  

B. What was the reason given for refusing you transportation services?  
□ Ineligible  □ Space not available  
□ Lack of funds  □ Destination outside service area  
□ Other ____________________  

5) What do you normally use the service for?  
□ Medical  □ Education/Training/Day Care  
□ Employment  □ Life-Sustaining/Other  
□ Nutritional  

6) Did you have a problem with your trip on ______________?  
□ Yes If yes, please state or choose problem from below  
□ No If no, skip to question # 6  

What type of problem did you have with your trip?  
□ Advance notice  □ Cost  
□ Pick up times not convenient  □ Late pick up - specify time of wait  
□ Assistance  □ Accessibility  
□ Service Area Limits  □ Late return pick up - length of wait  
□ Drivers - specify  □ Reservations - specify length of wait  
□ Vehicle condition  □ Other  

7) On a scale of 1 to 10 (10 being most satisfied) rate the transportation you have been receiving.  

8) What does transportation mean to you? (Permission granted by __________________ for use in publications.)  

Additional Comments: ____________________________

Last time - TOPS did not show  
Had neighbors as witnesses  
So disgusted as BCT claimed the bus showed  
When neighbors did not see bus arrive - did not want to take it again  
Missed MD appt big problem.
RIDER/BENEFICIARY SURVEY

Staff/LCB Member making call: ________________  County: ________________

Date of Call: 2/3/15  Funding Source: ________________

1) Did you receive transportation service on ________________?  Yes or □ No

2) Where you charged an amount in addition to the co-payment?  Yes or □ No  If so, how much? $7.00

3) How often do you normally obtain transportation?
□ Daily 7 Days/Week  □ Other  □ 1-2 Times/Week  ✓ 3-5 Times/Week

4) Have you ever been denied transportation services?
□ Yes  ✓ No  If no, skip to question # 4

   A. How many times in the last 6 months have you been refused transportation services?
      □ None  □ 3-5 Times
      □ 1-2 Times  □ 6-10 Times
      If none, skip to question # 4.

   B. What was the reason given for refusing you transportation services?
      □ Ineligible  □ Space not available
      □ Lack of funds  □ Destination outside service area
      □ Other  ________________

5) What do you normally use the service for?
✓ Medical  □ Education/Training/Day Care
□ Employment  □ Life-Sustaining/Other
□ Nutritional

6) Did you have a problem with your trip on ________________?  Yes  □ No  If yes, please state or choose problem from below
    □ Yes  If yes, please state or choose problem from below
    □ No  If no, skip to question # 6

      What type of problem did you have with your trip?
      □ Advance notice  □ Cost
      □ Pick up times not convenient  □ Late pick up - specify time of wait
      □ Assistance  □ Accessibility
      □ Service Area Limits  □ Late return pick up - length of wait
      □ Drivers - specify  □ Reservations - specify length of wait
      □ Vehicle condition  □ Other

7) On a scale of 1 to 10 (10 being most satisfied) rate the transportation you have been receiving.

    10

8) What does transportation mean to you? (Permission granted by ________________ for use in publications.)

    Additional Comments: ________________
RIDER/BENEFICIARY SURVEY

Staff/LCB Member making call: __________________________ County: _________

Date of Call: 3-30-15 Funding Source: __________________________

1) Did you receive transportation service on _______________? Yes or No 3.50

2) Where you charged an amount in addition to the co-payment? Yes or No 3.50

3) How often do you normally obtain transportation?
   □ Daily 7 Days/Week  _ Other
   □ 1-2 Times/Week  □ 3-5 Times/Week

4) Have you ever been denied transportation services?
   □ Yes
   □ No If no, skip to question # 4
   A. How many times in the last 6 months have you been refused transportation services?
   - None
   - 1-2 Times
   - 3-5 Times
   - 6-10 Times
   If none, skip to question # 4.
   B. What was the reason given for refusing you transportation services?
   □ Ineligible  □ Space not available
   □ Lack of funds  □ Destination outside service area
   □ Other ____________

5) What do you normally use the service for?
   □ Medical  □ Education/Training/Day Care
   □ Employment  □ Life-Sustaining/Other
   □ Nutritional

6) Did you have a problem with your trip on _______________? Yes  No
   □ Yes If yes, please state or choose problem from below
   □ No If no, skip to question # 6
   What type of problem did you have with your trip?
   □ Advance notice
   □ Pick up times not convenient  □ Late pick up -specify time of wait
   □ Assistance  □ Accessibility
   □ Service Area Limits  □ Late return pick up - length of wait
   □ Drivers - specify  □ Reservations - specify length of wait
   □ Vehicle condition  □ Other

7) On a scale of 1 to 10 (10 being most satisfied) rate the transportation you have been receiving.
   ______

8) What does transportation mean to you? (Permission granted by _______________ for use in publications.)
   _______________________

Additional Comments: __________________________
RIDER/BENIFICARY SURVEY

Staff/LCB Member making call: ____________________  County: Broward Cty.

Date of Call: 3-30-15  Funding Source: ____________________

1) Did you receive transportation service on _________? □ Yes or □ No

2) Where you charged an amount in addition to the co-payment? □ Yes or □ No  If so, how much? $3.50

3) How often do you normally obtain transportation?
   □ Daily 7 Days/Week    □ Other
   □ 1-2 Times/Week       □ 3-5 Times/Week

4) Have you ever been denied transportation services?
   □ Yes
   □ No  If no, skip to question # 4

   A. How many times in the last 6 months have you been refused transportation services?
      □ None
      □ 1-2 Times
      □ 3-5 Times
      □ 6-10 Times
      If none, skip to question # 4.

   B. What was the reason given for refusing you transportation services?
      □ Ineligible
      □ Space not available
      □ Lack of funds
      □ Destination outside service area
      □ Other ____________________

5) What do you normally use the service for?
   □ Medical
   □ Employment
   □ Nutritional
   □ Education/Training/Day Care
   □ Life-Sustaining/Other

6) Did you have a problem with your trip on _________?
   □ Yes  If yes, please state or choose problem from below
   □ No  If no, skip to question # 6

   What type of problem did you have with your trip?
   □ Advance notice
   □ Pick up times not convenient
   □ Assistance
   □ Service Area Limits
   □ Drivers - specify
   □ Vehicle condition
   □ Late pick up - specify time of wait
   □ Late return pick up - length of wait
   □ Reservations - specify length of wait
   □ Other dirty vans, no a.c. during the summer

7) On a scale of 1 to 10 (10 being most satisfied) rate the transportation you have been receiving.

   7/2

8) What does transportation mean to you? (Permission granted by ________________ for use in publications.)

Additional Comments: ____________________
RIDER/BENFICIARY SURVEY

Staff/LCB Member making call: ______________  County: ______________

Date of Call: 3/31/15  Funding Source: ______________

1) Did you receive transportation service on ______________?  ☑ Yes or □ No

2) Where you charged an amount in addition to the co-payment?  ☑ Yes or □ No If so, how much?  $3.50

3) How often do you normally obtain transportation?
   □ Daily 7 Days/Week  ☑ Other  □ 1-2 Times/Week  □ 3-5 Times/Week

4) Have you ever been denied transportation services?
   ☑ Yes  No If no, skip to question # 4
   A. How many times in the last 6 months have you been refused transportation services?
      □ None  □ 1-2 Times  □ 3-5 Times
      If none, skip to question # 4.
   B. What was the reason given for refusing you transportation services?
      □ Ineligible  □ Space not available
      □ Lack of funds  □ Destination outside service area
      □ Other ______________

5) What do you normally use the service for?
   ☑ Medical  □ Education/Training/Day Care
   □ Employment  □ Life-Sustaining/Other
   □ Nutritional

6) Did you have a problem with your trip on ______________?  ☑ Yes  □ No If yes, please state or choose problem from below
   □ Yes If yes, please state or choose problem from below
      What type of problem did you have with your trip?
      □ Advance notice  □ Cost
      □ Pick up times not convenient  □ Late pick up - specify time of wait
      □ Assistance  □ Accessibility
      □ Service Area Limits  □ Late return pick up - length of wait
      □ Drivers - specify  □ Reservations - specify length of wait
      □ Vehicle condition  □ Other

7) On a scale of 1 to 10 (10 being most satisfied) rate the transportation you have been receiving.
   7

8) What does transportation mean to you? (Permission granted by ______________ for use in publications.)
   Additional Comments: ______________
RIDER/BENEFICIARY SURVEY

Staff/LCB Member making call: _____________________________ County: ________________

Date of Call: 3/1/15 Funding Source: ____________________________

1) Did you receive transportation service on ______________? ☑ Yes or □ No

2) Where you charged an amount in addition to the co-payment? ☑ Yes or □ No If so, how much?

3) How often do you normally obtain transportation?
   □ Daily 7 Days/Week  _ Other
   □ 1-2 Times/Week   □ 3-5 Times/Week

4) Have you ever been denied transportation services?
   ☑ Yes
   □ No If no, skip to question # 4
   A. How many times in the last 6 months have you been refused transportation services?
      □ None
      □ 1-2 Times  □ 6-10 Times
      If none, skip to question # 4.
   B. What was the reason given for refusing you transportation services?
      □ Ineligible      □ Space not available
      □ Lack of funds      □ Destination outside service area
      □ Other

5) What do you normally use the service for?
   _ Medical    _ Education/Training/Day Care
   _ Employment _ Life-Sustaining/Other
   _ Nutritional

6) Did you have a problem with your trip on ______________? 
   ☑ Yes If yes, please state or choose problem from below
   □ No If no, skip to question # 6
   What type of problem did you have with your trip?
   □ Advance notice
   □ Pick up times not convenient  □ Late pick up - specify time of wait
   □ Assistance
   □ Service Area Limits   □ Late return pick up - length of wait
   □ Drivers - specify  □ Reservations - specify length of wait
   □ Vehicle condition      □ Other

7) On a scale of 1 to 10 (10 being most satisfied) rate the transportation you have been receiving.
   ____________

8) What does transportation mean to you? (Permission granted by ______________ for use in publications.)

Additional Comments: ________________________________
RIDER/BENEFICIARY SURVEY

Staff/LCB Member making call: ___________________ County: Broward Cy

Date of Call: 4/1/15 Funding Source: ___________________

1) Did you receive transportation service on ______________? ☑ Yes or □ No

2) Where you charged an amount in addition to the co-payment? ☑ Yes or □ No If so, how much? $3.50

3) How often do you normally obtain transportation?
□ Daily 7 Days/Week □ Other
□ 1-2 Times/Week ☑ 3-5 Times/Week

4) Have you ever been denied transportation services?
□ Yes ☑ No If no, skip to question # 4

A. How many times in the last 6 months have you been refused transportation services?
□ None □ 1-2 Times □ 3-5 Times □ 6-10 Times
If none, skip to question # 4.

B. What was the reason given for refusing you transportation services?
□ Ineligible □ Space not available
□ Lack of funds □ Destination outside service area
□ Other ______________

5) What do you normally use the service for?
☑ Medical □ Education/Training/Day Care
□ Employment □ Life-Sustaining/Other
□ Nutritional ______________

6) Did you have a problem with your trip on ______________? 
□ Yes ☑ No If yes, please state or choose problem from below

□ Yes If yes, please state or choose problem from below

What type of problem did you have with your trip?
□ Advance notice □ Cost
□ Pick up times not convenient □ Late pick up - specify time of wait
□ Assistance □ Accessibility
□ Service Area Limits □ Late return pick up - length of wait
□ Drivers - specify □ Reservations - specify length of wait
□ Vehicle condition □ Other

7) On a scale of 1 to 10 (10 being most satisfied) rate the transportation you have been receiving.

     10

8) What does transportation mean to you? (Permission granted by ______________ for use in publications.)

Additional Comments: ______________
RIDER/BENEFICIARY SURVEY

Staff/LCB Member making call: ____________________ County: ________________

Date of Call: 4/1/15 Funding Source: ____________________

1) Did you receive transportation service on ______________?  Yes or □ No

2) Where you charged an amount in addition to the co-payment? □ Yes or □ No If so, how much? $7.00

3) How often do you normally obtain transportation?
  □ Daily 7 Days/Week  _ Other
  □ 1-2 Times/Week  □ 3-5 Times/Week

4) Have you ever been denied transportation services?
  □ Yes
  □ No If no, skip to question # 4

A. How many times in the last 6 months have you been refused transportation services?
  □ None
  □ 1-2 Times  □ 6-10 Times
  If none, skip to question # 4.

B. What was the reason given for refusing you transportation services?
  □ Ineligible  □ Space not available
  □ Lack of funds  □ Destination outside service area
  □ Other ________________________

5) What do you normally use the service for?
  □ Medical  □ Education/Training/Day Care
  □ Employment  □ Life-Sustaining/Other
  □ Nutritional

6) Did you have a problem with your trip on ______________?  
  □ Yes  If yes, please state or choose problem from below
  □ No  If no, skip to question # 6

What type of problem did you have with your trip?
  □ Advance notice  □ Cost
  □ Pick up times not convenient  □ Late pick up-specified time of wait
  □ Assistance  □ Accessibility
  □ Service Area Limits  □ Late return pick up - length of wait
  □ Drivers - specify  □ Reservations - specify length of wait
  □ Vehicle condition  □ Other

7) On a scale of 1 to 10 (10 being most satisfied) rate the transportation you have been receiving.

8) What does transportation mean to you? (Permission granted by ______________ for use in publications.)

Additional Comments: ________________________________________________
RIDER/BENFCIARY SURVEY

Staff/LCB Member making call: ____________ County: ____________
Date of Call: 4/1/15 Funding Source: ____________

1) Did you receive transportation service on ____________?  □ Yes or □ No

2) Where you charged an amount in addition to the co-payment?  □ Yes or □ No  If so, how much? 350

3) How often do you normally obtain transportation?
   □ Daily 7 Days/Week  □ Other
   □ 1-2 Times/Week  □ 3-5 Times/Week

4) Have you ever been denied transportation services?
   □ Yes
   □ No  If no, skip to question # 4
   A. How many times in the last 6 months have you been refused transportation services?
      □ None
      □ 1-2 Times
      □ 3-5 Times
      □ 6-10 Times
      If none, skip to question # 4.
   B. What was the reason given for refusing you transportation services?
      □ Ineligible  □ Space not available
      □ Lack of funds  □ Destination outside service area
      □ Other ____________

5) What do you normally use the service for?
   □ Medical
   □ Education/Training/Day Care
   □ Employment
   □ Life-Sustaining/Other
   □ Nutritional

6) Did you have a problem with your trip on ____________?  
   □ Yes  If yes, please state or choose problem from below
   □ No  If no, skip to question # 6
   What type of problem did you have with your trip?
      □ Advance notice
      □ Pick up times not convenient
      □ Assistance
      □ Service Area Limits
      □ Drivers - specify
      □ Vehicle condition
      □ Cost
      □ Late pick up - specify time of wait
      □ Accessibility
      □ Late return pick up - length of wait
      □ Reservations - specify length of wait
      □ Other

7) On a scale of 1 to 10 (10 being most satisfied) rate the transportation you have been receiving.
   ____________

8) What does transportation mean to you? (Permission granted by ____________ for use in publications.)
   __________________________________________________________________________

Additional Comments: __________________________________________________________________________
RIDER/BENEFICIARY SURVEY

Staff/LCB Member making call: __________________________ County: ____________

Date of Call: 4/1/15 Funding Source: __________________________

1) Did you receive transportation service on _______________? □ Yes or □ No

2) Where you charged an amount in addition to the co-payment? □ Yes or □ No If so, how much? $50

3) How often do you normally obtain transportation?
   □ Daily 7 Days/Week  □ Other
   □ 1-2 Times/Week  □ 3-5 Times/Week

4) Have you ever been denied transportation services?
   □ Yes
   □ No If no, skip to question # 4
   A. How many times in the last 6 months have you been refused transportation services?
      □ None
      □ 1-2 Times
      □ 3-5 Times
      □ 6-10 Times
      If none, skip to question # 4.
   B. What was the reason given for refusing you transportation services?
      □ Ineligible
      □ Space not available
      □ Lack of funds
      □ Destination outside service area
      □ Other ________________________

5) What do you normally use the service for?
   □ Medical
   □ Employment
   □ Nutritional
   □ Education/Training/Day Care
   □ Life-Sustaining/Other

6) Did you have a problem with your trip on _______________?
   □ Yes If yes, please state or choose problem from below
   □ No If no, skip to question # 6
   A. What type of problem did you have with your trip?
      □ Advance notice
      □ Pick up times not convenient
      □ Assistance
      □ Service Area Limits
      □ Drivers - specify
      □ Vehicle condition
      □ Cost
      □ Late pick up - specify time of wait
      □ Accessibility
      □ Late return pick up - length of wait
      □ Reservations - specify length of wait
      □ Other ________________________

7) On a scale of 1 to 10 (10 being most satisfied) rate the transportation you have been receiving.
   __________

8) What does transportation mean to you? (Permission granted by ______________ for use in publications.)

Additional Comments: ____________________________
RIDER/BENEFICIARY SURVEY

Staff/LCB Member making call: _______________ County: Broward

Date of Call: 4/1/15 Funding Source: _______________

1) Did you receive transportation service on _______________? ✓ Yes or □ No

2) Where you charged an amount in addition to the co-payment? ✓ Yes or □ No If so, how much? $3.50

3) How often do you normally obtain transportation?
   □ Daily 7 Days/Week   □ Other
   □ 1-2 Times/Week      ✓ 3-5 Times/Week

4) Have you ever been denied transportation services?
   □ Yes
   □ No If no, skip to question # 4
   A. How many times in the last 6 months have you been refused transportation services?
      □ None          □ 3-5 Times
      □ 1-2 Times     □ 6-10 Times
      If none, skip to question # 4.
   B. What was the reason given for refusing you transportation services?
      □ Ineligible          □ Space not available
      □ Lack of funds        □ Destination outside service area
      □ Other

5) What do you normally use the service for?
   ✓ Medical              □ Education/Training/Day Care
   □ Employment           □ Life-Sustaining/Other
   □ Nutritional

6) Did you have a problem with your trip on _______________?
   □ Yes-If yes, please state or choose problem from below
   □ No If no, skip to question # 6
   What type of problem did you have with your trip?
   □ Advance notice       □ Cost
   □ Pick up times not convenient □ Late pick up-specify time of wait
   □ Assistance           □ Accessibility
   □ Service Area Limits   □ Late return pick up - length of wait
   □ Drivers - specify     □ Reservations - specify length of wait
   □ Vehicle condition     □ Other

7) On a scale of 1 to 10 (10 being most satisfied) rate the transportation you have been receiving.
   __9__

8) What does transportation mean to you? (Permission granted by _______________ for use in publications.)

   Additional Comments: ____________________________
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Contractor Survey
Board County

Contractor name (optional)

1. Do the riders/beneficiaries call your facility directly to cancel a trip?
   ☑ Yes ☐ No

2. Do the riders/beneficiaries call your facility directly to issue a complaint?
   ☑ Yes ☐ No

3. Do you have a toll-free phone number for a rider/beneficiary to issue commendations and/or complaints posted on the interior of all vehicles that are used to transport TD riders?
   ☑ Yes ☐ No

   If yes, is the phone number posted the CTC’s?
   ☑ Yes ☐ No

4. Are the invoices you send to the CTC paid in a timely manner?
   ☑ Yes ☐ No

5. Does the CTC give your facility adequate time to report statistics?
   ☑ Yes ☐ No

6. Have you experienced any problems with the CTC?
   ☑ Yes ☐ No

   If yes, what type of problems?

Comments: ________________________________________________
__________________________________________________________
__________________________________________________________